

Executive Committee Meeting

JANUARY 23, 2025 | Immediately following Board Meeting

CALL TO ORDER

ACTION ITEMS**

1. **Minutes of Meeting of December 4, 2024**
2. **Contract Authorization:** FY 2024 Burlington County Local Concept Development Study for County Bridge #D4.56 Church Road (C.R. 616) over the Southwest Branch of Rancocas Creek

INFORMATION ITEM

3. **Draft FY2026 DVRPC Budget**

OLD BUSINESS

NEW BUSINESS

** Voting Members:

New Jersey

NJ Dept. Of Community Affairs: Jacquelyn A. Suárez
NJ Dept. Of Transportation: Francis O'Connor
NJ Governor's Appointee: Ed Potosnak
NJ Counties: Tom Stanuikynas
City of Camden: Victor Carstarphen

Pennsylvania

PA Governor's Policy Office: Anthony Luker
PA Dept. of Transportation: Michael Carroll
PA Governor's Appointee: n/a
PA Counties: Josh Maxwell, Robert Harvie
City of Philadelphia: Mark Squilla

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Executive Committee Meeting

December 4, 2024 | Hybrid Meeting

EXECUTIVE COMMITTEE MEMBERS AND ALTERNATES PRESENT

Pennsylvania Department of Transportation, **Larry Shifflet**
Pennsylvania Governor's Policy & Planning Office, **Michael Shorr**
Pennsylvania Governor's Appointee, **Jonathan Korus**
New Jersey Department of Transportation, **Eric Powers**
New Jersey Department of Community Affairs, **Keith Henderson**
New Jersey Governor's Appointee, **Laura Wilton**
City of Camden, **June Morton**
City of Philadelphia, **Martine DeCamp**
Bucks County, **Richard Brahler**
Chester County, **Josh Maxwell**
Burlington County, **Tom Stanuikynas**

NON VOTING MEMBERS

Delaware County, **Christine Reuther**
Montgomery County, **Scott France**
Gloucester County, **Bill Flemming**
Mercer County, **Matt Lawson**
City of Trenton, **Lisa Seriessyol**
City of Chester, **Paul Fritz**
Federal Highway Administration, New Jersey Division, **Jason Simmons**
Federal Highway Administration, PA Pennsylvania Division, **Eugene Porochniak**
Southeastern Pennsylvania Transportation Authority, **Jody Holton**
New Jersey Transit Corporation, **Louis Millan**
Pennsylvania Department of Environmental Protection, *(not represented)*
Delaware River Port Authority, *(not represented)*
Port Authority Transit Corporation, **Rohan Hepkins**
New Jersey Office of Planning Advocacy, *(not represented)*
Pennsylvania Department of Community and Economic Development, **Michael Shorr**
U.S. Department of Housing and Urban Development, Region III, *(not represented)*
U.S. Environmental Protection Agency, Region II, *(not represented)*
U.S. Environmental Protection Agency, Region III, *(not represented)*
Federal Transit Administration, Region III, *(not represented)*
New Jersey Department of Environmental Protection, *(not represented)*

DVRPC CO-COUNSEL

Pennsylvania Co-Counsel: **Jonathan Bloom**
New Jersey Co-Counsel: **Thomas Coleman**

GUESTS

Burlington County, Carol Thomas
Burlington County, Matt Johnson
City of Chester, Stefan Roots
City of Philadelphia, Michael Devigne
City of Philadelphia, David Kanthor



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City of Philadelphia, Rebecca McCormack
City Of Philadelphia, Patrick Clark
Chester County, Brian Styche
Delaware County, Gina Burrit
Delaware County TMA, Maryann Sandone
Federal Highway Administration, PA, Ronnique Bishop
Gloucester County, Jackie Huston
Gloucester County, Bill Flemming
IAC, Ernie Bristow
McCormick Taylor, Michael Russo
Montgomery County, Becca Tyrell
Montgomery County, Matt Edmond
Montgomery County, Matthew Popek
Montgomery County, Scott France
Montgomery County TMA, Jacqui Baxter-Rollins
Montgomery County TMA, Lucas Oshman
NJDOT, Laura Wilton
PennDOT, Jim Mosca
PennDOT, David Alas
PennDOT, Kristin Mulkerin
Philadelphia Inquirer, Tom Fitzgerald
PPTF Judith Fagin
PPTF, Jerrett Johnson
SEPTA, Brian McFadden
Transit Forward, Connor Deschumaker
Urban Engineers, Daniella Baer
Peter Rykard
Peter Furcht
Lex Romanczuk
Diana Pope
Mitch Chanin
Patricia Libbey
Jacquelyn Hunter
Darlene Lewis

DVRPC STAFF

Alyson Dressman, Alyssa Driscoll, Amy Verbofsky, Ariella Maron, Brad Lane, Brett Fusco, Chris King, Dan Farina, Daniel Snyder, Elise Turner, Ethan Fogg, Gina Myers, Glenn McNichol, Greg Diebold, Greg Krykewycz, Jackie Davis, Jason Crouch, Jesse Buerk, John Coscia, Kai Yuen, Karin Morris, Katie LaCava, Kevin Murphy, Kristen Scudder, Matthew Galenas, Mike Boyer, Najah Jackson, Renee Wise, Richard Murphy, Rick Murphy, Ryan Gallagher, Sean Greene, Shoshana Akins, Tom Edinger, Travis Spotts, Vanessa Doan

CALL TO ORDER:

Chair Maxwell called the meeting to order at 11:45 a.m.

ACTION ITEMS

1. **Meeting Minutes of October 24, 2024**

ACTION: Approve the Minutes of Meeting of October 24, 2024.

MOTION by Ms. Morton, seconded by Mr. Shifflet. All votes were cast in favor of the motion. Motion passed.

OLD BUSINESS

NEW BUSINESS

There being no further business, the Executive Committee meeting was adjourned at 11:46 a.m.

ACTION: Adjourn Executive Committee meeting.

MOTION by Ms. Morton, seconded by Mr. Stanuikynas. All votes were cast in favor of the motion. Motion passed.

COMMISSIONER'S SUMMARY SHEET**DELAWARE VALLEY REGIONAL PLANNING COMMISSION****EXECUTIVE COMMITTEE MEETING, JANUARY 23, 2025****Agenda Item:****2. Contract Authorization: FY 2024 Burlington County Local Concept Development Study for County Bridge #D4.56 Church Road (C.R. 616) over the Southwest Branch of Rancocas Creek**

On October 7, 2024, the Delaware Valley Regional Planning Commission ("DVRPC") issued a Request for Proposals (the "RFP") seeking responses from qualified firms for the preparation of a Local Concept Development (LCD) study being advanced through its Local Capital Project Delivery (LCPD) Program. This program consists of the Project Delivery Process (PDP) recently implemented by the New Jersey Department of Transportation (NJDOT). Through this Request for Proposals (RFP), DVRPC is seeking to engage one (1) firm to provide professional consultant services in Burlington County for conducting an LCD study of New Jersey State Structure #03D4560, Burlington County Bridge #D4.56, under Burlington County jurisdiction, in the Township of Medford, New Jersey, carrying Church Road (C.R. 616) over the Southwest Branch of Rancocas Creek.

The RFP was released on October 7, 2024, and was posted on the DVRPC website. Proposals were due on November 8, 2024. In response, DVRPC received three (3) proposals.

As part of a qualifications-based procurement process, an RFP evaluation committee was created consisting of representatives from DVRPC and Burlington County. Each proposal submitted was evaluated in adherence to the following weighted criteria:

- Technical approach and project understanding (40 points)
- Professional qualifications and experience in similar work (30 points)
- Ability to perform within schedule (30 points)

Based upon the evaluation of proposals, French & Parrello Associates (FPA) was identified as the top-ranked firm and is the recommended awardee.

DVRPC staff will work with Burlington County stakeholders and French & Parrello Associates (FPA) to ensure the timely and successful completion of the project deliverables.

Cost and Source of Funds:

The contract will be a not-to-exceed amount of **\$363,503**.

The costs are funded from the following source:

Agency	Funds	Source of Funds
New Jersey Department of Transportation	\$ 363,503	Coronavirus Response and Relief Supplemental Appropriations Act (“CRRSAA”)

Date Action Required:

January 23, 2025

Action Proposed:

The Executive Committee authorizes the Executive Director to enter into and execute a contract with **French & Parrello Associates (FPA)**, for a not-to-exceed amount of \$363,503. Pursuant to satisfactory performance on the Services, **French & Parrello Associates (FPA)** may be retained for additional work on the project, with costs to be determined at that time. Should additional funding become available for related work, DVRPC may negotiate with **French & Parrello Associates (FPA)** to perform related work for up to four (4) additional years.