

# DELAWARE VALLEY REGIONAL PLANNING COMMISSION

## BOARD COMMITTEE

Minutes of Meeting of April 23, 2020

Location: *This meeting was held via remote webinar*

### Membership Present

New Jersey Department of Community Affairs

New Jersey Department of Transportation

New Jersey Governor's Appointee

Pennsylvania Department of Transportation

Pennsylvania Governor's Appointee

Pennsylvania Governor's Policy & Planning Office

Bucks County

Chester County

Delaware County

Montgomery County

Burlington County

Camden County

Gloucester County

Mercer County

City of Chester

City of Philadelphia

City of Camden

City of Trenton

### Representative

Sean Thompson

Mike Russo

Andrew Swords

Craig Ambrose

Larry Shifflet

Jim Mosca

Gina Burritt

Nedia Ralston

Bob Harvie

Rich Brahler

Marian Moskowitz

Brian O'Leary

Kevin Madden

Linda Hill

Matthew Edmond

Tom Stanuikynas

Lou Cappelli

Andrew Levecchia

Theresa Ziegler

Leslie Floyd

Matt Lawson

Peter Rykard

Mark Squilla

Eleanor Sharpe

June Morton

Jeffrey Wilkerson

### Non-Voting Members

Federal Highway Administration

New Jersey Division

Pennsylvania Division

U.S. Department of Housing and Urban Development,  
Region III

U.S. Environmental Protection Agency, Region II

U.S. Environmental Protection Agency, Region III

Federal Transit Administration, Region III

Southeastern Pennsylvania Transportation Authority

New Jersey Transit Corporation

New Jersey Department of Environmental Protection

Brian Goodson

(not represented)

(not represented)

(not represented)

(not represented)

(not represented)

Jody Holton

Lou Millan

Elizabeth Semple

Pennsylvania Department of Environmental Protection	(not represented)
Delaware River Port Authority	William Shanahan
Port Authority Transit Corporation	Rohan Hepkins
New Jersey Office of Planning Advocacy	Donna Rendeiro
Pennsylvania Department of Community and Economic Development	Aliyah Stanger
<u>DVRPC Co-Counsel</u>	
Pennsylvania Co-Counsel	Andy Bockis
New Jersey Co-Counsel	Tom Coleman

DVRPC Staff

Barry Seymour, John Ward, Patty Elkins, Elizabeth Schoonmaker, Greg Krykewycz, Mike Boyer, Karin Morris, Sean Greene, Stacy Bartels, Katie Nash, Jesse Buerk, Sonia Lee, Paul Smith, Van Doan, Tom Edinger, Jackie Davis, Will Stevens, Taghi Ozbeki, Maridarlyn Gonzalez, Rob Graff, Alison Hastings, Shoshana Akins, Elise Turner, Najah Jackson, Karen Cilurso, Rick Murphy, Kwan Hui, Anthony Gordon, and Renee Wise.

Guests

Regional Planning Association	Brian Fritsch
Mercadien	Digesh Patel
Mercadien	Matthew Daly
PennDOT District 6	Jonathan Korus
PPTF	Frances Harwell
DRPA	Tonyelle Cook-Artis
Philadelphia City Planning Commission	David Kanthor
Montgomery County	Matthew Popek
Delaware County	Corey Brown
Bucks County	
NJTPA	Melissa Hayes
NJTPA	David Behrend
NJTPA	Ted Ritter
Bucks County	Stephen Seufert
Delaware County	Thomas Hastings
Denver Regional Council of Governments	Lisa Houde
HDR, Inc	Jeff Hans
HDR, Inc.	Samantha Safara
Citizen of Chester City	Reverend Glen Benson
Residents for Regional Traffic Solutions	Sue Herman

**Call to Order - Chair's Comments**

DVRPC Executive Director Barry Seymour called the meeting to order at 10:12 a.m. Mr. Seymour noted that he would be leading the meeting for Chair Sean Thompson. Mr. Seymour thanked Board members and alternates for participating and noted some of the functions available to participants through Zoom. Mr. Seymour asked if there was any press in the meeting and noted that DVRPC would be recording the meeting.

**Public Comments on Agenda and Non-Agenda Items**

Executive Director Barry Seymour noted that a public comment was received on a non-agenda item from Alice Wright-Bailey of Delaware County who asked for any updates on highway, bridge and I-95 sound barriers improvements in Chester City, Delaware county. A response is forthcoming.

Reverend Glen Benson of Chester City commented that when PennDOT is able, he is requesting that they cut the grass in the vacant lot next to his house. He noted that overgrown weeds are blowing onto his property and are disruptive. Reverend Benson also commented on the cracks on the walls of his house due to traffic from I-95. He showed Board members examples of the cracks.

## **ACTION ITEMS**

### **1. Minutes of Meeting of March 26, 2020**

The Board adopted the following **motion**:

**MOTION** by *Mr. Shifflet*, seconded by *Mr. Madden*, to approve the minutes of March 26, 2020.

Motion passed. All votes were cast in favor of the motion.

### **2. Transportation Improvement Program (TIP) Actions**

Elizabeth Schoonmaker, DVRPC Associate Director, Transportation Programs presented the following TIP actions to the Board:

#### **a. PA19-120: Oxford Valley Road/Lincoln Highway Intersection Improvements (MPMS #13635), Bucks County**

PennDOT has requested that DVRPC amend the FY2019 TIP for Pennsylvania by removing the Preliminary Engineering (PE) phase in FY20 (\$734,000 STU/Toll Credit); adding a \$734,000 (\$734,000 STU/Toll Credit) Final Design (FD) phase in FY20 and removing \$56,000 Local from the Final Design in FY21 for the Oxford Valley Road/Lincoln Highway Intersection Improvements project (MPMS# 13635). This project is estimated at approximately \$16.3 million for all phases.

The PE phase is being removed from the TIP as the phase is complete and no longer needed. This action is also increasing the cost of the FD phase as well as advancing the FD phase in order to execute an agreement and the project forward by starting the FD phase.

This project involves the reconstruction of North Oxford Valley Road as it approaches the Lincoln Highway intersection from the north and south, in Falls and Middletown Townships, Bucks County, PA. Bristol-Oxford Valley Road will be re-aligned to intersect

North Oxford Valley Road to form a new signalized intersection across from the Oxford Point Shopping Center. Additional improvements include widening at the Lincoln Highway and Oxford Valley Road intersection to provide double left turn lanes at all four approaches, new traffic signals with updated timings, sidewalk, drainage, and ADA facilities.

Financial constraint will be maintained by making adjustments to other existing TIP projects whose schedules or costs have changed. All projects listed contribute to fiscal constraint.

Favorable recommendation was received from the Regional Technical Committee.

The Board adopted the following **motion**:

**MOTION** by *Mr. Harvie*, seconded by *Ms. Floyd* that the Board adopt the following TIP action:

PA19-120, PennDOT's request that DVRPC amend the FY2019 TIP for Pennsylvania by removing the Preliminary Engineering (PE) phase in FY20 (\$734,000 STU/Toll Credit); adding a \$734,000 (\$734,000 STU/Toll Credit) Final Design (FD) phase in FY20 and removing \$56,000 Local from the Final Design in FY21 for the Oxford Valley Road/Lincoln Highway Intersection Improvements project (MPMS# 13635).

**b. PA19-121: ADA Ramps 2020 Philadelphia (MPMS #12886), City of Philadelphia**

PennDOT has requested that DVRPC amend the FY2019 TIP for Pennsylvania by advancing funding for the Construction phase of the ADA Ramps 2020 Philadelphia project (MPMS #12886) from the 2nd and 3rd four years of the TIP (FY25: \$188,000 STU/Toll Credit; FY27: \$10,312,000 STU/Toll Credit) to the 1st four years of the TIP in the amount of \$10,500,000 (FY20: \$4,666,000 NHPP/Toll Credit; FY22: \$3,619,000 NHPP/\$2,000,000 STU/Toll Credit; FY23 \$215,000 NHPP/Toll Credit). The overall net change to the Construction phase is \$0.

This project involves the design and construction of Americans With Disabilities Act (ADA) compliant curb ramps, signal appurtenances, and other miscellaneous sidewalk features for various state routes in the City of Philadelphia. In addition to ADA upgrades, signal upgrades may include new or relocated pedestrian push buttons, pedestrian signal heads, or signal poles. Other miscellaneous work may include grading, seeding, signage installation, pavement striping and roadway adjustments.

This project will improve the ADA facilities along several main roadways in the City of Philadelphia, including Route 1/Roosevelt Boulevard, Cottman Avenue, New State Road, Welsh Road/Roosevelt Boulevard, Bustleton Avenue/Bridge Street, Philmont Avenue, Richmond Street/Girard Avenue, Kingsessing Avenue, Parkside Avenue,

Chester Avenue, 52nd Street, 42nd Street, and 65th Street in the City of Philadelphia. These 565 ramps have been identified as having ADA barriers.

Financial constraint will be maintained by making adjustments to other existing TIP projects whose schedules or costs have changed. All projects listed contribute to fiscal constraint.

Favorable recommendation was received from the Regional Technical Committee.

The Board adopted the following **motion**:

**MOTION** by *Mr. Squilla*, seconded by *Ms. Morton* that the Board adopt the following TIP action:

PA19-121, PennDOT's request that DVRPC amend the FY2019 TIP for Pennsylvania by advancing funding for the Construction phase of the ADA Ramps 2020 Philadelphia project (MPMS #12886) from the 2nd and 3rd four years of the TIP (FY25: \$188,000 STU/Toll Credit; FY27: \$10,312,000 STU/Toll Credit) to the 1st four years of the TIP in the amount of \$10,500,000 (FY20: \$4,666,000 NHPP/Toll Credit; FY22: \$3,619,000 NHPP/\$2,000,000 STU/Toll Credit; FY23 \$215,000 NHPP/Toll Credit).

Motion passed. All votes were cast in favor of the motion.

### **3. FY21 Work Programs and Budgets for TMA Assistance and MAP grants**

Stacy Bartels, DVRPC Manager, Office of Marketing and Commuter Services, explained that the *TMA Assistance grant* program has been in operation since 1990 and is largely employer- and commuter-centric, aimed at reducing congestion and improving air quality by promoting alternatives to single-occupant vehicle travel, largely during peak hours. The *Mobility Alternatives Program (MAP)* was initiated in 1995 as an educational and outreach program targeted to specific employers, business parks or corridors selected each year within each TMA's service area. Both programs are funded with regional CMAQ dollars and support TMA or contractor tasks and projects that focus on Transportation Demand Management (TDM) techniques and options.

In FY17, PennDOT began budgeting for these grants for two-year contract periods; Normally, work program submissions cover the first fiscal year and a provisional work program is included for the second fiscal year. Due to a 2018 Tier 2 Review by FHWA of the Pennsylvania CMAQ-funded TMA programs and tasks, significant revisions were required to the FY20 TMA Assistance Grant work programs to ensure compliance with CMAQ guidance; these Work Programs were presented to and approved by the DVRPC Board last year. FY21 starts a new, two-year contract period, but due to recent discussions about restructuring TDM work in the region, only FY21 Work Programs are presented here. These Work Programs closely resemble those from FY20, as the FY20 Work had been developed with guidance from the Tier Two Review. The format of and direction for FY22 TMA Work Programs will be developed during the first half of FY21

for presentation next year.

Note that the University City District TMA was newly formed and approved to receive MAP funding in June, 2018; however, the contract with PennDOT was not finalized until late March 2019 so adequate work was not able to be completed for evaluation for future funding, as agreed. Because the UCD TMA showed good faith in adapting to the time constraints, the PA TMA Policy Committee supported adding continued MAP funding for UCD TMA in FY20. Based on work completed, it is recommended that UCD TMA continue to be funded for FY21, as well.

The PA TMA Policy Committee has reviewed all FY21 TMA Assistance submissions and the requested revisions were made to each of these prior to today's presentation.

The following shows the total amount of proposed funding for each TMA or contractor, for each program, in FY21:

TMA Assistance:

TMA Bucks	\$224,500 (\$179,600 federal/\$44,900 match)
TMA of Chester Co.	\$224,500 (\$179,600 federal/\$44,900 match)
Delaware Co. TMA	\$224,500 (\$179,600 federal/\$44,900 match)
Greater Valley Forge TMA	\$224,500 (\$179,600 federal/\$44,900 match)
Partnership TMA of Montgomery Co.	\$224,500 (\$179,600 federal/\$44,900 match)
Central Philadelphia TMA (tentative)*	\$137,500 (\$110,000 federal/\$27,500 match)
<b>TOTAL</b>	<b>\$1,260,000 (\$1,008,000 federal/\$252,000</b>

match)

MAP:

TMA Bucks	\$ 67,500 (\$54,000 federal/\$13,500 match)
TMA of Chester Co.	\$ 67,500 (\$54,000 federal/\$13,500 match)
Delaware Co. TMA	\$ 67,500 (\$54,000 federal/\$13,500 match)
Greater Valley Forge TMA	\$ 67,500 (\$54,000 federal/\$13,500 match)
Partnership TMA of Montgomery Co.	\$ 67,500 (\$54,000 federal/\$13,500 match)
UCD TMA	\$ 67,500 (\$54,000 federal/\$13,500 match)
Clean Air Council	\$ 98,375 (\$78,700 federal/\$19,675 match)
SEPTA	\$165,000 (\$132,000 federal/\$33,000 match)
<b>TOTAL</b>	<b>\$668,375 (\$534,700 federal/\$133,675 match)</b>

\* After the Tier Two Review and subsequent analysis of task eligibility, the CPTMA decided to relinquish the remaining funding for FY19 and total funding for FY20. CPTMA has developed a new Work Program for FY21.

Cost and source of funds will be PA TMA Assistance Grant – \$1,260,000 (\$1,008,000 CMAQ) and MAP Grant – \$668,000 (\$534,700 CMAQ) for a total of \$1,928,000 (\$1,542,700 CMAQ).

Favorable recommendation was received from the Regional Technical Committee.

The Board adopted the following **motion**:

**MOTION** by *Mr. Edmond*, seconded by *Mr. Shifflet* that the Board approve:

The budget for the FY2020-21 Work Programs, funded by the PA TMA Assistance and MAP Grants at the following total levels:

TMA Assistance	\$1,260,000
MAP	\$ 668,375
Total	\$ 1,928,375

The Board adopted the following **motion**:

**MOTION** by *Mr. Russo*, seconded by *Ms. Morton* that the Board amend:

The FY2019 TIP for Pennsylvania by increasing MPMS #110429 - Mobility Alternatives Program (MAP) by \$69,000 (\$55,000 CMAQ/\$14,000 Local) in FY20 and increasing MPMS #111424 - Transportation Management Associations (TMA) by \$306,000 (\$245,000 CMAQ/\$61,000 Local) in FY20.

Motion passed. All votes were cast in favor of the motion.

**4. Request to Open a Public Comment Period for the Draft FY 2021 Transportation Improvement Program (TIP), amendments to the *Connections 2045 Long-Range Plan (LRP)*; and the Draft Conformity Finding of the LRP and TIPs**

Sean Greene, DVRPC Air Quality Programs Manager, explained that federal law and planning regulations require the development of a LRP and TIP in order for the metropolitan region to be eligible to receive federal transportation funds. The MPO creates the LRP and TIP in cooperation with state and transit operators, and must provide the public opportunity for input and comment. A minimum 30-day public comment period must be conducted prior to a formal Board action to adopt the LRP, TIP, and Conformity Determination.

The final conformity rule promulgated by US EPA (40 CFR 51 and 93) requires that the LRP or TIP must not cause new air quality violations, worsen existing violations, or delay timely attainment of federal standards; that Transportation Plans and Programs demonstrate conformity to the applicable State Implementation Plans (SIP) for air quality.

Staff requests to open a public comment period on the Draft FY 2021 TIP for Pennsylvania, amendments to the *Connections 2045* LRP, and Draft Conformity Determination for the *Connections 2045* LRP, FY2020 TIP for New Jersey, and the Draft FY2021 TIP for Pennsylvania with proper public notification, as well as to publish the Draft TIP, amended LRP, and Draft Conformity Finding documents, to post them on the Internet, to make copies available at certain public libraries, and to hold public

meetings. Mr. Greene noted that if many of the COVID-19 related restrictions continue during the public comment period, DVRPC would institute additional provisions and opportunities for the public to access and comment on this material through remote means, rather than in-person meetings, in accordance with state and federal guidance. Favorable recommendation was received from the Regional Technical Committee.

The Board adopted the following **motion**:

**MOTION** by *Mr. Edmond*, seconded by *Mr. Shifflet* that the Board authorize:

Staff to open a public comment period on the Draft FY 2021 TIP for Pennsylvania, amendments to the *Connections 2045* LRP, and Draft Conformity Determination for the *Connections 2045* LRP, FY 2020 TIP for New Jersey, and the Draft FY 2021 TIP for Pennsylvania with proper public notification, as well as to publish the Draft TIP, amended LRP, and Draft Conformity Finding documents, to post them on the Internet, to make copies available at certain public libraries, and to hold public meetings.

Motion passed. All votes were cast in favor of the motion.

## **5. Appointment of Nominating Committee for Fiscal Year 2021 DVRPC Board Officers**

DVRPC Executive Director Barry Seymour explained that a Nominating Committee will be selected to appoint candidates for Board Chair, Vice Chair, Secretary, and Treasurer for Fiscal Year 2021 (July 1, 2020 through June 30, 2021). The Chair for FY 2021 must be from Pennsylvania. The committee will report these candidates at the May Board Meeting and elections will take place at the June Board Meeting.

The Board decided to defer this action until next month.

## **PRESENTATION ITEM**

### **6. Gateway and its Impacts on Greater Philadelphia**

Brian Fritsch, Manager of Advocacy Campaigns for Regional Plan Association, explained that a single two-track tunnel provides the only rail link between New Jersey and New York City, serving both NJTransit and Amtrak. Fixing this tunnel and expanding capacity is essential for train travel along the Northeast Corridor. An update on the Gateway Program, analysis from their report *A Preventable Crisis*, and discussion on potential implications for the Greater Philadelphia region were provided.

Lou Millan, NJ Transit, commented that he really appreciates that individuals in the DVRPC region have an awareness of the capacity problem in the northern New Jersey and New York City region. Mr. Millan noted that the rail network, highways, and roads are generally at capacity now. This trans-Hudson capacity needs to be addressed and the Gateway tunnel project on its own is not enough to deal with capacity.



Kevin Madden, Delaware County, commented that as a current Pennsylvania resident and former New York City resident this is vital for New York and the Delaware Valley region.

## **DISCUSSION ITEM**

### **7. One Minute Reports**

Sean Thompson, NJ DCA, noted that the DCA continues to work remotely and the organization has noticed an increase in applications and calls related to housing assistance.

Mike Russo, NJDOT, thanked DVRPC for arranging today's meeting. Mr. Russo reported that NJDOT is continuing with essential functions, construction is ongoing and the capital construction program is ongoing.

Theresa Ziegler, Gloucester County, reminded everyone to complete their census forms.

Leslie Floyd, Mercer County, reported that her staff is working from home and that they are gearing up for their virtual Planning Board meeting.

Larry Shifflet, PennDOT, reported that projects are now moving to construction letting on the highway side. Construction projects will start in early May. Mr. Shifflet thanked DVRPC for holding this meeting.

Marian Moskowitz, Chester County, introduced herself to the Board and noted that this is her first Board meeting. She noted that she looks forward to working with everyone.

Kevin Madden, Delaware County, reported that he really appreciates all the collaboration with the various counties and noted that he has been involved in calls every week with Commissioners across the counties. Mr. Madden noted that it will be interesting to see what the effects on infrastructure will be as a result of this crisis.

Matt Edmond, Montgomery County, noted that with the passage of Senate State Bill 841 which allows counties and municipalities and various units of government to hold public meetings remotely, Montgomery County's municipalities can proceed with meetings and operations. The Planning Commission Board meeting will be taking place next month virtually.

Mark Squilla, City of Philadelphia, reported that the City of Philadelphia is celebrating the fifth anniversary of Indego bike share. In an effort to get people to use the bike share system the City is offering a deal of \$5 for the first month of usage.

Jody Holton, SEPTA, reported that SEPTA is anticipating the CARES Act funding in the Philadelphia urbanized area. There is \$879.1 million available for transit agencies and SEPTA will be getting \$644.3 million which will be used mostly for operating expenses.

A Capital Budget hearing will be taking place on May 20 and on May 26 and 27 there will be Operating Budget hearings. The Lifeline Service Plan continues to function but that may change as needed.

Bill Shanahan, DRPA, reported that DRPA is pursuing funding for tolling agencies and that capital projects are ongoing.

Lou Millan, NJ Transit, reported that NJ Transit's CEO has tested positive for COVID-19 and is self-quarantining.

Rohan Hepkins, PATCO, reported that ridership is drastically down and PATCO continues to operate on limited schedules.

Brian Goodson, FHWA NJ, reported that FHWA NJ is reviewing Work Programs and should be issuing approvals soon.

Elizabeth Semple, NJDEP, reported that NJDEP continues to operate remotely. Ms. Semple encouraged Board members to look at the information on the RGGI Funding Strategy which allocates clean transportation energy funding. PACT Funding which is related to regulatory reforms dealing with climate change is also available and information is available on the website.

Donna Rendeiro, NJ Office for Planning Advocacy, reported that the State Planning Commission met April 15 and extended the Center designation timeline. This may be until the end of the year.

Aliyah Stanger, PA DCED, reported that Governor Wolf announced that construction can resume in Pennsylvania on May 1. The Emergency Solution Grant is now available. This Grant allocates \$19 million throughout the state as part of the CARES Act, and is for homelessness providers. An online portal for emergency medical supplies is now open and is available on the DCED's website.

## **8. Executive Director's Report**

- a. Planning Assistance Center -COVID19 Resources and Information for our Stakeholders on DVRPC's Website

Mr. Seymour called the Board's attention to DVRPC's Planning Assistance Center on DVRPC's website which offers COVID-19 resources and information for stakeholders. DVRPC is also conducting a survey of local governments, and will share the results with Board members when it is compiled and available.

- b. TCDI Program

Mr. Seymour noted that DVRPC accepted applications for the TCDI program from January 15-February 21, 2020. The program is available to all municipal and county governments, as well as transit agencies within the Greater

Philadelphia region. Up to \$1,800,000 may be available for TCDI grants: \$1,200,000 in Pennsylvania and \$600,000 in New Jersey. The applications are being reviewed and recommended projects will be approved next month.

c. NJ CMAQ Funding

Mr. Seymour reported that NJDOT is launching its CMAQ funding opportunity and that roughly \$5 million in our region will be available. The application period is open and DVRPC is dedicating \$1 million to Circuit Trails projects. The deadline for applications was extended to August 21.

d. Regional Trail Counts

Mr. Seymour called the Board's attention to the fact that DVRPC's trail counters are showing that for March and April counts are up 100 and in some cases 200 percent compared to the same period from last year. Some have become too crowded and alternatives are being considered.

e. Resources for Retail Districts

Mr. Seymour noted that DVPRC has put out information and resources for retail districts during this COVID-19 crisis that includes the "Five P's that are not Pandemic":

Pursue funding from one or more of the many local, county, state, and federal programs aimed at helping small businesses weather the economic impacts of COVID-19.

Pivot from your current business model and start manufacturing or selling goods, services, and products that are needed during the pandemic.

Pitch ideas on digital platforms to generate interest in and connect you with funding for future product lines or services.

Promote your brand online via social media, and maintain a webpage for your business in order to generate revenue via e-commerce.

Plan by developing a strategy to get your business through the current crisis, but also for how it will recover once society and the economy return to a new normal.

f. Transition of RideECO Program

Mr. Seymour noted that after almost 30 years DVRPC is ending its administration of the RideECO program. DVRPC has partnered with Edened who runs commuter services programs in other cities as well. We will be turning our program over to them and we will work with them on the transition.

g. RFP for Transportation Funding for SEPA

Mr. Seymour reported that DVRPC is seeking RFP's for transportation funding options for SEPA. DVRPC is seeking qualified vendors who will be able to provide guidance regarding the advantages and disadvantages of various approaches to generate and allocate local transportation funding within the five counties of Southeastern Pennsylvania, in the context of Pennsylvania law. Applications are due May 1.

**9. Committee Reports**

The following committee reports were provided for the Board's review:

- (1) Regional Technical Committee
- (2) Public Participation Task Force
- (3) Regional Safety Task Force

**OLD BUSINESS**

No old business was stated.

**NEW BUSINESS**

No new business was stated.

There being no further business, the meeting was adjourned at 11:39 a.m. on a

**MOTION** by *Mr. Squilla*, seconded by *Ms. Floyd*.

The Delaware Valley Regional Planning Commission (DVRPC) fully complies with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related nondiscrimination statutes and regulations in all programs and activities. DVRPC's website, [www.dvrpc.org](http://www.dvrpc.org), may be translated into multiple languages. Publications and other public documents can be made available in alternative languages and formats, if requested. DVRPC public meetings are always held in ADA-accessible facilities and in transit-accessible locations when possible. Auxiliary services can be provided to individuals who submit a request at least seven days prior to a meeting. Requests made within seven days will be accommodated to the greatest extent possible. Any person who believes they have been aggrieved by an unlawful discriminatory practice by DVRPC under Title VI has a right to file a formal complaint. Any such complaint may be in writing and filed with DVRPC's Title VI Compliance Manager and/or the appropriate state or federal agency within 180 days of the alleged discriminatory occurrence. For more information on DVRPC's Title VI program, or to obtain a Title VI Complaint Form, please call (215) 592-1800 or email [public\\_affairs@dvrpc.org](mailto:public_affairs@dvrpc.org).

I certify that this is a true and correct copy.

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Renee Wise, Recording Secretary