

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

BOARD COMMITTEE

Minutes of Meeting of July 26, 2007

Location: Delaware Valley Regional Planning Commission
Main Conference Room 8th Floor
190 N. Independence Mall, West
Philadelphia, PA 19106

Membership Present

Representative

New Jersey Department of Community Affairs	Joyce Paul
New Jersey Department of Transportation	James B. Lewis
New Jersey Governor's Appointee	Jerry Lutin
Pennsylvania Governor's Appointee	David Mandelbaum
Pennsylvania Governor's Policy Office	Joanne R. Denworth Kenneth Klothen
Pennsylvania Department of Transportation	James Ritzman
Bucks County	Lynn Bush
Chester County	Carol Aichele Ronald T. Bailey
Delaware County	John Pickett
Montgomery County	Kenneth Hughes
Burlington County	Jerald R. Cureton, Esq. Carol Ann Thomas
Camden County	Edward Fox
Gloucester County	Charles Romick
Mercer County	Donna Lewis
City of Chester	(not represented)
City of Philadelphia	Gary Jastrzab
City of Camden	(not represented)
City of Trenton	(not represented)

Non-Voting Members

Federal Highway Administration

New Jersey Division (not represented)

Pennsylvania Division (not represented)

U.S. Department of Housing and Urban Development, Region III (not represented)

U.S. Environmental Protection Agency, Region III (not represented)

U.S. Environmental Protection Agency, Region II (not represented)

New Jersey Office of Smart Growth (not represented)

Federal Transit Administration, Region III (not represented)

Southeastern Pennsylvania Transportation Authority David Fogel

New Jersey Transit Corporation (not represented)

Port Authority Transit Corporation Cheryl Spicer

Delaware River Port Authority Linda Hayes

New Jersey Department of Environmental Protection (not represented)

Pennsylvania Department of Environmental Protection (not represented)

Pennsylvania Department of Community and Economic Development (not represented)

Regional Citizens Committee Chairman Warren Strumpfer

DVRPC Co-Counsel

Pennsylvania Co-Counsel Timothy J. Carson, Esq.

New Jersey Co-Counsel Thomas Coleman, Esq.

DVRPC Staff: Barry J. Seymour, Donald S. Shanis, Richard Bickel, Charles Dougherty, John Ward, Roger Moog, Patty Elkins, Karen Cilurso, Ryan Gallagher, John Madera, Mary Bell, Michael Boyer, and Jean McKinney.

Guests

Pennsylvania Department of Transportation James Mosca
Linda Guarini (Dist. 6)
Jonathan Korus (Dist. 6)

Cross County Connection Transportation Management Association William Raggiozine

New Jersey Turnpike Authority Brian Wahler

Call to Order - Chair's Comments

Chair Jerald R. Cureton, called the meeting to order at 10:09 a.m.

Public Comments on Non-Agenda Items

No public comments were stated on non-agenda items.

1. Minutes of Meeting of June 28, 2007

On a **Motion** by Ms. Aichele, seconded by Mr. Mandelbaum Pickett, the minutes of the Board Meeting of June 28, 2007 were approved as distributed.

2. DVRPC Fiscal Year 2008 Planning Work Program Amendments

a. DVRPC Fiscal Year 2008 Work Program Amendment: Bicycle Education Enhancement Program (BEEP), City of Philadelphia

Ryan Gallagher, DVRPC staff, explained to the Board that this project was one of the 34 projects selected by the Pennsylvania State Transportation Commission to receive funding under the 2005/2006 Transportation Enhancements/Home Town Streets/Safe Routes to School (TE/HTS/SRS) regional competition. The Bicycle Education and Enhancement Program (BEEP) is an integrated in-school bicycle education and safety program within the School District of Philadelphia that teaches 5th-8th graders how to bike safely and legally, as well as basic cycling and repair skills. Funding for this program was previously approved during the 2000 and 2003/2004 Transportation Enhancement project selection rounds, and the tasks included in this round of funding will continue to build upon the existing program, including the training of teachers, hiring of program staff, installation of bike racks and purchasing of textbooks and videos. This funding will also provide for some new tasks not previously addressed, including contracting with the Neighborhood Bike Works to create and maintain a computerized parts/supplies inventory and distribution system, completion of the second phase of the computerized Bicycle Route Mapping System by the Bicycle Coalition of Philadelphia, and the purchasing of new office technology.

The project will be funded at \$286,556 in Federal SRS Funds and \$79,340 match from the City of Philadelphia.

After favorable recommendation was received from the Planning Coordinating Committee/Regional Transportation Committee (PCC/RTC) and the Regional Citizens Committee (RCC), the Board unanimously adopted the following **motion**:

MOTION by Mr. Hughes, seconded by Ms. Denworth, that the Board amend the DVRPC FY2008 Work Program to include the *Bicycle Education Enhancement Project (BEEP)*.

b. FY 2008 Planning Work Program Amendment: Central Camden County Bicycling and Multi-Use Trails Master Plan, Camden County

John Madera, DVRPC staff, explained to the Board that ten contiguous municipalities in central Camden County have been moving forward, independently, on plans to build bikeways and multi-use trails. Each municipality has expressed interest in the coordination of efforts with adjacent municipalities to achieve a unified network of bikeways and multi-use trails.

The proposed project will create a unified master plan for bicycling and multi-use trails in the townships of Berlin and Voorhees; and the boroughs of Berlin, Clementon, Gibbsboro, Hi-Nella, Laurel Springs, Lindenwold, Somerdale, and Stratford. Addressing the needs of all classes of users, the plan will include a prioritized capital improvements program; and establish design standards for on-road facilities of each proposed trail. Bicycle parking and safety education needs will also be addressed.

Expanding upon and updating work performed in FY 03, project staff will integrate the geographic data from recently completed trail and open space inventories and plans and perform an analysis to identify trail network gaps and alignment opportunities. The information generated will be presented at a charrette involving project stakeholders in the development of the plan. It is anticipated that each municipality will formally endorse or adopt the plan, refer to it in prioritizing its bikeway and trails development program, and use it to develop joint applications for capital funding with neighboring municipalities.

The project is funded through a \$20,000 grant from the Association of New Jersey Environmental Commissions and a \$20,000 match by the County of Camden, for a total project budget of \$40,000.

Favorable recommendation was received from the RCC. The RCC also recommends that this type of project be applied to other roads in Camden County that have safety issues especially those without sidewalks or bicycle lanes.

Mr. Seymour responded that this project is not county-wide but specific to a group of municipalities, however, the RCC recommendations will be forwarded to Camden County for their consideration.

Jerry Lutin, designee representing the New Jersey Governor's Appointee, inquired if the proposed bicycle trails were designated as rails-to-trails and if the project has considered trails connecting to transit stations.

Mr. Madera, responded that the connection to transit stations is being considered and there is one rails-to-trails opportunity which will be examined.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Romick, seconded by Mr. Lutin, that the Board amend the DVRPC FY 2008 Planning Work Program to include the Central Camden County Bicycling and Multi-Use Trails Master Plan and authorize the Executive Director to enter into a contract with the County of Camden, New Jersey in the amount of \$40,000 to produce the Plan.

c. Development of Regional Indicators for the William Penn Foundations's Expanded Grant Making Area

Patty Elkis, DVRPC staff, explained to the Board that DVRPC will perform regional indicators work for the William Penn Foundation's Environment and Communities Program. The work has three tracks: a regional open space inventory; an inventory of locally funded open space programs; and stream and water quality data mapping. The development of these indicators will result in the following outcomes: (1) provide quantitative indicators of progress toward the Foundation's stated goals; and (2) provide a critical analytical underpinning for Smart Growth and Smart Conservation policies that preserve open space and promote sustainability.

The William Penn Foundation's Expanded Grant Making Area includes the following 22 counties:

Pennsylvania: Berks, Bucks, Chester, Delaware, Lancaster, Lebanon, Lehigh, Montgomery, Northampton, Philadelphia, and Schuylkill.

New Jersey: Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, Hunterdon, Mercer, Ocean, Salem, and Warren.

DVRPC will perform the following tasks:

- (1) Compile a GIS inventory of federal, state, county, municipal, land trust and preserved farmland in the 22 counties. Maps and a report on protected lands that includes a highlights and trends analysis, as well as overlays on the Foundation's six conservation landscapes will be produced.
- (2) Produce a report on county and municipal open space funding programs in the 22-county region presented as tables and illustrated in maps. The report will also include a highlights and trends analysis.
- (3) Obtain and interpret the most recent stream impairment data from Pennsylvania and New Jersey and will generate a highlights and trends

analysis, summary tables and maps showing impairment status for the 22-county region.

The total funding for this project will be \$53,807; WPF Indicators Work for the 13-county area outside the DVRPC area \$35,307; DVRPC match for work on the 9-county region \$18,500.

Charles Romick, Gloucester County, inquired as to how the 22 counties were selected for this project.

Ms. Elkis responded that six conservation areas are designated as preservation areas. In Pennsylvania, they are the Lancaster and Chester County farmland area, the Highlands, and the Delaware and Schuylkill River corridors. In New Jersey they are the Delaware Bayshore and the Pinelands.

After favorable recommendation was received from the RCC, the Board unanimously adopted the following **motion**:

MOTION Mr. Fox, seconded by Ms. Paul that the Board amend the DVRPC FY 2008 Planning Work Program to include the Development of Regional Indicators for the William Penn Foundation's Expanded Grant-Making Area and authorize the Executive Director to enter into a contract agreement with the William Penn Foundation for the amount of \$35,307.

3. Year 2035 Regional, County and Municipal-Level Population and Employment Forecasts

Mary Bell, DVRPC staff, explained to the Board that population and employment forecasts are an essential component of long-range regional planning. DVRPC adopted 2030 population and employment forecasts in March 2005. Working closely with the county planning staffs, DVRPC staff prepared regional, county, and municipal-level population and employment forecasts in five-year increments through 2035.

DVRPC used a traditional age-cohort component model incorporating birth rates, death rates and migration to estimate regional and county-level population forecasts. Two additional sets of regional and county-level forecasts were developed utilizing disaggregation ratios and growth rates from the 2030 forecasts. Out of the three alternative sets of county level forecasts, draft 2035 county-level forecasts were selected to fall within this expected range, with the regional total similar to that obtained from the cohort-component model. County-level employment forecasts were calculated based on ratios of employment to population for each county in 2000 and 2005.

The 2035 forecasts were disaggregated to the municipal level based on an analysis of growth rates between 2000 and 2005 and growth rates from the former

2030 forecasts. Each municipal-level forecast for population and employment was reviewed individually by DVRPC staff, and adjustments were made. To develop the interim year forecasts for 2010, 2015, 2020, 2025 and 2030, a formula resulting in a curve reflecting decreasing rates of growth or decline, rather than a straight line, was applied.

The draft set of municipal forecasts was sent to county planning commissions for their review and comments. All comments were incorporated to arrive at the current set of forecasts (distributed to the Board).

Joyce Paul, New Jersey Department of Community Affairs, inquired as to what data was used to determine the trends and migration.

Ms. Bell explained that assumptions were made based on historical trends.

Barry J. Seymour, Executive Director, also commented that the IRS files can be used to track migration.

Ms. Paul then inquired if DVRPC is confident in the degree of accuracy of these projections.

Ms. Bell responded that DVRPC worked with the municipalities and the counties for the final numbers and has a high level of confidence in these projections. Also, the numbers are revisited on a regular basis and projections are adjusted to meet any changes.

Edward Fox, Camden County, commented that the projections and models basically focus on trends. Mr. Fox believes this causes difficulty for planners and developers because, in a sense, we are planning for the projected trends. If the trends show a county or municipality with limited growth, it may prevent growth from occurring. Forecasts should also be developed illustrating where growth would occur if the goals of the region's long range plans are met.

Lynn Bush, Bucks County, agreed with Mr. Fox and commented that the same can happen when an area is designated as a high growth area. Developers can actually use this to their own advantage.

Mr. Seymour responded while the forecasted numbers reflect current trends, the DVRPC Board has the ability to direct policies which manage, limit, or encourage growth in desired locations.

After favorable recommendation was received from the PCC/RTC and the RCC, the Board adopted the following **motion**:

MOTION Mr. Fox, seconded by Mr. Hughes, that the Board adopt the 2035 Population and Employment Forecasts for the DVRPC region.

Bucks County **opposed** the motion.

4. Board Committee Appointments for Fiscal Year 2008

Chair Cureton called the Board's attention to the memo (distributed to the Board) listing the Board Committee Appointments for FY 2008. The Board committees are as follows: (1) Fiscal Year 2008 Planning Work Program Committee; (2) Board Policy Analysis Committee; (3) Ethics Committee; and (4) Executive Director's Compensation Committee.

5. Revised Land Use, Transportation and Economic Development (LUTED) Scoring Sheet

Michael Boyer, DVRPC staff, presented the results of the LUTED project priority survey from the Board, the LUTED Forum, the RTC, and the RCC (distributed to the Board). The survey scoring sheet asked the groups to rank projects as *Critical, Important, Minor, and Does Not Matter* in terms of economic development. The results were analyzed in two ways: (1) critical projects; and (2) weighted score. The Board's top ten projects were consistent with the other groups surveyed, with the exception of the RCC which were more diverse. All projects in the survey are consistent with the Long Range Plan (LRP).

Several members of the Board commented on the survey.

Cheryl Spicer, Port Authority Transit Corporation, commented that projects like the Gloucester Rail Line, not listed as a priority item, might be overlooked.

Donna Lewis, Mercer County, expressed her dissatisfaction with this type of survey being distributed to such a wide range of participants who may prioritize projects without consideration of the goal for economic development. Warren Strumpfer, RCC Chair, also expressed his dissatisfaction with the survey process.

Mr. Fox commented that the Board should look at these projects as solutions to issues which can help us become a greater region not just benefit individual counties or communities.

Mr. Hughes commented that the survey is a good attempt to prioritize projects, however, believes funding will have a great impact on which projects are completed in the future.

Chair Cureton was in favor of examining and prioritizing projects other than those listed as Transportation Improvement Program (TIP) projects. These conceptual projects can be included in the LRP and effect this region in the future.

Mr. Seymour commented that the LUTED projects will continue to be examined and revised, according to the Board's direction. However, at some point, the Board may be asked to consider and adopt a formal list of final priority projects.

7. Regional Airport Issues and Concerns

Roger Moog, DVRPC staff, explained to the Board that at the Regional Aviation Committee's (RAC) June 21, 2007 meeting, several policy related issues were discussed which may be worthy of Board consideration or response.

The first issue is with reference to a Pennsylvania state law which requires Overlay Zoning in municipalities where airports are located or municipalities impacted by airports. Overlay Zoning is required to assure that the immediate air space around the airport is protected. Only eight of the 14 high rick municipalities in the Pennsylvania portion of the region have adopted Overlay Zoning. The state law has not been strictly enforced, however, on May 31, 2007, the Supreme Court decided that the Overlay Zoning law must be adopted by the effected municipalities.

DVRPC has been asked to assist and hold seminars for the non-participating townships to address the Overlay Zoning.

Ms. Lewis commented that New Jersey does not have the same overlay zoning requirement, however, requests that the New Jersey municipalities could benefit from the DVRPC seminar and would like to be invited.

The second issue discussed at the RAC was the debate between Congress and the Administration over the Federal Reauthorization Bill for airport funding. The Administration's proposal is asking for less money and wants to institute a user fee for small aircraft using air space in the region. The House and Senate, however, are asking for a 25% annual increase from the Aviation Trust Fund and does not require a user fee for small or corporate aircraft. The RAC recommends that the Board support the position of the House and Senate.

Third, the RAC discussed the FAA's new procedures for awarding grants to eligible privately owned public use airports. The FAA, Eastern Region in New York City governs the grants for Pennsylvania, New Jersey, New York, Delaware, Maryland, and West Virginia and has revised the funding criteria and guidelines. The new guidelines make it more difficult for privately owned airports to receive grants. Since the Northeast Corridor has a higher percentage of privately owned, business, and general aviation airports, the new procedures seem to be unfair. The RAC asks that DVRPC request FAA, Eastern Region to explain the ramifications of these new procedural revisions.

Finally, the RAC reports that the hearings held in Delaware County concerning the formation of an authority with Philadelphia and Allentown Airports occurred in front of the State House Transportation Committee. The Legislators were in favor of this idea, however, the airports were opposed.

8. Chester County Landscapes Plan Update

Ronald Baily, Chester County, reported that all counties in Pennsylvania are required to update their comprehensive plan (Plan) every ten years. Chester County began their update with a public opinion survey. The survey was similar to the one conducted ten years ago, however, along with printed copies, the present survey was available on their website. The results have been very successful with most of the responses (over 8,000) collected from the website. In view of this great success, Mr. Bailey believes this type of electronic media can also be used for comprehensive planning.

The Plan will continue to be revised and the drafts, as they are created, will be available on their website for addition review and comment.

Mr. Bailey also mentioned the use of a "list serve" which sends out new information on the Plan and provides links to other information concerning the county.

9. Land Prioritization Strategy for the Schuylkill Watershed

Ms. Elkis explained to the Board that the Land Prioritization Strategy for the Schuylkill Watershed is a partnership between the Natural Lands Trust, Philadelphia Water Department, and DVRPC. This project idea grew out of initial meetings of the Schuylkill Action Network (SAN) Land Protection Collaborative who meet to improve water quality in the Schuylkill Watershed. A Growing Greener grant from the Pennsylvania Department of Environmental Protection was received in the fall of 2005 and the project has been underway since the winter of 2006. Completion is expected by the end of 2007.

The main purpose of this project is to recognize the connection between what happens on the land affects the water. Two models identify the most important priorities for people and habitat. These two models are the Natural Lands Trust Smart conservation model which shows the ecological priorities in the region and the Philadelphia Water Department's new Source Water Protection model which shows the most important areas to protect for drinking water purposes.

Ms. Elkis then presented maps showing the Schuylkill Watershed by ecological resource priority, drinking water priority, and combined priorities - the most important areas to preserve for both habitat and drinking water protection.

10. Regional Citizens Committee (RCC) Report

Mr. Strumpfer reported that the RCC has scheduled a special meeting on August 15, 2007 to discuss expansion of the RCC membership and to engage in the DVRPC created *Dots & Dashes: Piecing Together Transit's Future* exercise.

The RCC is also continuing with ideas for developing the DVRPC FY 2009 Work Program. A proposed project for the Work Program entitled: *Intercity Train Service Between Philadelphia and Pittsburgh* has been recommended by the RCC (copy contained in the attached RCC Recommendations to the Board for July 26, 2007).

11. Executive Director's Report

a. Pennsylvania Budget and Transportation Funding

Mr. Seymour reported that an amendment was attached to the Appropriations Bill challenging the use of federal funding to toll Interstate 80 in Pennsylvania.

James Ritzman, PennDOT, further reported that House Bill 1590, Act 44 created a partnership between PennDOT and the Turnpike Commission to toll Interstate 80. The Turnpike will be providing revenue to Pennsylvania for a variety of uses, both highways and bridges as well as transit. A level of \$750 million will be available for FY 2007-2008 (\$450 million for Highways and Bridges; \$300 million for transit). The total funding will increase to \$850 million in FY 2008-2008; \$900 million in FY 2009-2010 and will increase 2½% each year. The funds will be generated from new toll revenue on Interstate 80; and toll revenue from the main line of the Turnpike (increase of 25%).

Mr. Ritzman also commented that transit funds have been restructured. A public transportation fund has been created and a dedicated portion of the Pennsylvania Sales and Use Tax will be used which should be a more reliable source of funding than a general fund.

b. DVRPC Annual Board Retreat

Mr. Seymour pointed out the announcement (distributed to the Board) for the DVRPC Board Retreat. The Retreat is scheduled for the next regular Board Meeting date of September 27, 2007 and will be held at the Enterprise Center in Mt. Laurel, New Jersey. This will be a full day event and the focus will be on Regional and Global issues, such as climate change. Time will also be spent formulating priorities for the DVRPC FY 2009 Planning Work Program.

c. Regional Greenhouse Gas Emissions and Climate Change

Mr. Seymour pointed to the Board two flyers (distributed to the Board); one from New Jersey and one from Pennsylvania entitled: *Confronting Climate Change in the U.S. Northeast*.

d. Logan Square - Aviator Park

Mr. Seymour reported that on July 19, 2007 the Center City District held a groundbreaking ceremony for the Aviator Park project located in Logan Square. This is a Transportation Enhancement (TE) project which is moving forward.

e. Route 611 Study

Donald S. Shanis, Deputy Executive Director, reported that the Route 611 Study has been initiated and DVRPC is working with five Montgomery Counties municipalities. Each of the stakeholders have contributed funding and are working as a group. This study is one of the first studies to combine land use, transportation, and economic development.

f. Board Policy Committee Meeting

Mr. Seymour announced that a Board Policy Committee Meeting is scheduled for September 6, 2007 and urged all Board Members and Alternates to attend.

12. Committee Reports

The following committee reports were distributed to the Board for their review:

- (1) Planning Coordinating Committee/Regional Transportation Committee;
- (2) Information Resource Exchange Group; (3) Goods Movement Task Force; and
- (4) Central New Jersey Forum

13. One Minute Reports

Gary Jastrzab, City of Philadelphia, reported that in April the City Charter was amended to create a new Zoning Code Commission. The Commission is composed of 31 appointed members. The Commission will examine and make recommendations for revising Philadelphia's existing zoning codes. The first meeting of the Commission will be August 3, 2007 from 8:00-10:00 a.m. and is open to the public.

Linda Hayes, Delaware River Port Authority, reported that a consultant agreement has been awarded to STV, Inc. to undertake an alternative analysis study for the Gloucester Rail Line. It is expected that the study will take 18 months.

OLD BUSINESS

No old business was stated.

NEW BUSINESS

No new business was stated.

There being no further business, the meeting was adjourned at 12:30 p.m.

Attachments:

- (1) PCC/RTC Recommendations to the Board for July 26, 2007
- (2) RCC Recommendations to the Board for July 26, 2007

Additional Documents Distributed to the Board:

- (1) *Alert*, July, 2007
- (2) *TravelSmart*, July, 2007

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DELAWARE VALLEY REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Minutes of Meeting of January 25, 2006

Location: Delaware Valley Regional Planning Commission
Main Conference Room 8th Floor
190 N. Independence Mall, West
Philadelphia, PA 19106

Membership Present

Representative

New Jersey Department of Community Affairs	Joyce Paul
Pennsylvania Department of Transportation	James Ritzman Robert Hannigan
New Jersey Department of Transportation	Brian Cuccia
New Jersey Governor's Appointee	(not represented)
Pennsylvania Governor's Appointee	(not represented)
Pennsylvania Governor's Policy Office	Joanne R. Denworth Kenneth Klothen
Pennsylvania Counties	Ronald Bailey
New Jersey Counties	Jerald R. Cureton, Esq. Carol Ann Thomas
City of Camden	(not represented)
City of Philadelphia	Gary Jastrzab

Guests

Pennsylvania Department of Transportation	James Mosca Linda Guarini (Dist. 6) Angela Watson
Chester County	Carol Aichele Ronald T. Bailey
Delaware County	John Pickett

Montgomery County	Kenneth Hughes
Camden County	Louis Cappelli, Jr. Esq.
Gloucester County	Charles E. Romick
Mercer County	Donna Lewis
City of Chester	William Payne
Federal Highway Administration New Jersey Division	Dennis Merida Lawrence Cullari Joung Lee Roger Call David Hawk Jeanette Mar
Pennsylvania Division	Matt Smoker
Federal Transit Administration, Region III	Keith Lynch
Southeastern Pennsylvania Transportation Authority	David Fogel
New Jersey Transit Corporation	Jerry Lutin
Delaware River Port Authority	Linda Hayes
Pennsylvania Department of Environmental Protection	Kevin Gallagher
Delaware River Joint Toll Bridge Commission	Glenn F. Reibman
Cross County Connection Transportation Management Association	William Ragozine
Representative for Congressman Patrick Murphy	Phillip Lorenzon
Representative for Congressman Joe Sestak	Bill Walsh
Michael Baker Jr., Inc.	Ryan Furgerson
Regional Citizens Committee Chairman	Warren Strumpfer

DVRPC Co-Counsel

Pennsylvania Co-Counsel
New Jersey Co-Counsel

Timothy J. Carson
Thomas Coleman

DVRPC Staff:

Barry Seymour, Donald Shanis, Chick Dougherty, Richard Bickel, Thabet Zakaria, Patty Elkis, Suzanne McCarthy, Karen Morris, Jane Meconi, Reiner Pelzer, Ted Dahlburg, Candy Snyder, Phyllis Robinson, and Jean McKinney.

Call to Order

Chair Joanne R. Denworth called the Executive Committee meeting to order at 12:10 p.m.

1. Minutes of Meeting of December 7, 2006

On a **motion** by Mr. Cureton, seconded by Ms. Paul, the minutes of the meeting of December 7, 2006 were approved as distributed.

2. Draft DVRPC Fiscal Year 2008 Budget

Barry J. Seymour, Executive Director, presented the highlights of the draft DVRPC Fiscal Year 2008 Budget as follows:

- The total budget is \$25,371,250 of which \$8,796,250 (35%) is for subcontracts to member governments, transit operating agencies, scoping contractors and Transportation and Community Development Initiative (TCDI) award winners.
- A personnel complement of 87 regular positions and 24 long-term temporary positions.
- A 4% pay-for-performance pool for FY 2008.
- Continued suspension of three paid holidays: Election Day, Lincoln's Birthday, and Good Friday.

Mr. Seymour then presented a budget comparison which resulted in a 6.6% increase from FY 2007 vs. FY 2008 for personnel services, a 3.3% increase for non-labor, a 18.3% increase for non-labor consultants, and a 16.8% increase for subcontracts to local government.

DVRPC's revenue is derived from a wide variety of funding sources, which include (1) Federal highway and transit funding for MPO services; (2) local payments for the general fund, comprehensive planning, airport system planning, and Tri-County water quality planning; and (3) contracts for services to federal, state and local agencies, as well as foundations and the private sector.

The FY 2008 Budget will be adopted at the February Board Meeting.

3. DVRPC FY 2007 Planning Work Program Second Quarter Report

Mr. Seymour pointed out the Planning Work Program Second Quarter Report distributed to the Board for their review.

OLD BUSINESS

No old business was stated.

NEW BUSINESS

No new business was stated.

There being no further business the meeting was adjourned at 12:21 p.m.