

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

BOARD COMMITTEE

Minutes of Meeting of December 4, 2002

Location: Pen Ryn Mansion

Membership Present

Representative

New Jersey Department of Community Affairs

Joyce Paul

New Jersey Department of Transportation

James Lewis

Governor of New Jersey's Appointee

Deirdre Naughton, Esq.

Governor of Pennsylvania's Appointee

Caroline Anderson Novak

Pennsylvania Governor's Policy Office

Robert E. Baker, Jr.

Pennsylvania Department of Transportation

Larry M. King

Bucks County

Charles H. Martin
Lynn Bush

Chester County

Colin A. Hanna
Charles C. Coyne

Delaware County

John E. Pickett

Montgomery County

Lewis F. Gould, Jr. Esq.
Kenneth Hughes

Burlington County

Jerald R. Cureton, Esq.
Carol Ann Thomas

Camden County

J. Douglas Griffith

Gloucester County

Charles E. Romick

Mercer County

Donna Lewis

City of Chester	(not represented)
City of Philadelphia	Gary Jastrzab
City of Camden	(not represented)
City of Trenton	Andrew Carten
<u>Non-Voting Members</u>	
Federal Highway Administration New Jersey Division Pennsylvania Division	William Hoffman Spencer Stevens
U.S. Department of Housing and Urban Development, Region III	(not represented)
U.S. Environmental Protection Agency, Region III	(not represented)
U.S. Environmental Protection Agency, Region II	(not represented)
New Jersey Office of Smart Growth	Edward Fox
Federal Transit Administration, Region III	Janet Kampf
Southeastern Pennsylvania Transportation Authority	Christopher Patton
New Jersey Transit Corporation	Brent Barnes
Port Authority Transit Corporation	Linda Hayes
Delaware River Port Authority	Anisah Abiola
New Jersey Department of Environmental Protection	William Purdie
Pennsylvania Department of Environmental Protection	(not represented)
Pennsylvania Department of Community and Economic Development	Ronald K. Bednar
Regional Citizens Committee Chairman	Patrick Starr

DVRPC Co-Counsel

Pennsylvania Co-Counsel
New Jersey Co-Counsel

Michael Burg
Steve Raymond

DVRPC Staff: John J. Coscia, John B. Claffey, Barry Seymour, William Greene, Donald Shanis, Richard Bickel, Michael Ontko, Candace Snyder, and Jean McKinney.

Guests

Pennsylvania Department of Transportation

Robert Hannigan
Greg Brown (Dist. 6-0)

New Jersey Department of Transportation

Jerry Mooney
Brian Cuccia

City of Philadelphia

Larry Wilson

Federal Highway Administration (Pennsylvania Div.)

Michael Herron

HUD, Camden Office

Ken Davis

New Jersey Pinelands Commission

Jon K. Donnelly

Delaware River Joint Toll Bridge Commission

Roger Sager

Cross County Connection Transportation
Management Association

William Ragozine

Vollmer Associates

Jeremy Alvarez

Call to Order

Chairman Charles H. Martin called the meeting to order at 10:30 a.m.

Public Comments

Comments from the public were invited to be heard on non-agenda items. No comments were stated.

1. Minutes of Meeting of September 26, 2002

On a **motion** by Mr. Cureton, seconded by Mr. Griffith, the minutes of the meeting of

September 26, 2002 were approved as distributed.

2. Transportation Improvement Program (TIP) Actions

John B. Claffey, DVRPC staff, briefed the Board on the following TIP Actions:

- a. TIP Action PA03-02a - I-95 Noise Walls from Frieda to Station Avenue
(Bensalem Township, Bucks County)

Mr. Claffey explained that PennDOT has requested that DVRPC amend the FY 2003 TIP for PA (FY 2003-2006) by adding a new project to the TIP. The proposed project would provide noise walls on the southbound side of I-95, and would program \$400,000 for final design in FY 2003 and \$2.590 million for construction in FY 2005. Both phases would be funded with state demonstration monies.

Financial constraint will be maintained since these are additional demonstration funds to the state and there will be no impact on the TIP's conformity finding since this project is exempt.

After favorable recommendation was received from the Planning Coordinating Committee/Regional Transportation Committee (PCC/RTC) and the Regional Citizens Committee (RCC), the Board unanimously adopted the following **motion**:

MOTION by Mr. Baker, seconded by Mr. King, that the Board approve TIP Action PA03-02a, PennDOT's request to amend the FY 2003 TIP for PA (FY2003-2006) by adding a new project to the TIP: I-95 Noise Walls, Frieda Rd. to Station Ave. This project will program \$2.990 million of State (149) Demonstration funds for an FY 2003 final design phase (\$400,000) and an FY 2005 construction phase (\$2.590 million).

- b. TIP Action PA03-02b - Sumneytown Pike Supplee Road to West Point Pike
(Montgomery County)

PennDOT has requested that DVRPC amend the FY 2003 TIP for PA (FY2003-2006) by adding a project back in to the TIP. The project was originally programmed with an FY 2003 construction phase in the FY 2001 TIP but was inadvertently left off of the new TIP when the project was separated into two different projects. PennDOT proposes to add the project back with a \$1.4 million FY 2003 construction phase (\$1.120 million STU/\$280 Local Match) and to correct the limits of the project to read "Supplee Road to Broad Street." This portion of the project involves widening Sumneytown Pike from

two to four lanes and traffic signal upgrades.

Financial constraint will be maintained by making adjustments to existing TIP projects whose schedules or costs have changed and there will be no impact

on the TIP's conformity finding since this project has already been included in the conformity analysis.

After favorable recommendation was received from the PCC/RTC and the RCC, the Board unanimously adopted the following **motion**:

MOTION by Mr. Gould, seconded by Ms. Paul that the Board approve TIP Action PA03-02b, PennDOT's request to amend the FY 2003 TIP for PA (FY2003-2006) by adding a project back in to the TIP with a \$1.4 million FY 2003 construction phase (\$1.120 million STU / \$280 Local Match) and to correct the limits of the project to read "Supplee Road to Broad Street."

- c. TIP Action PA03-02c - Oxford Valley Road at Business Route 1 / Lincoln Highway / Levittown Parkway (Falls Township and Middletown Township, Bucks County)

PennDOT has requested that DVRPC amend the FY 2003 TIP for PA (FY2003-2006) by adding a project back in to the TIP. This intersection improvement project was originally programmed for construction in the FY 2001 TIP but was inadvertently left off of the new TIP. PennDOT proposes to add the project back with a \$3.73 million FY 2003 construction phase (\$2.984 million HWY/ \$746,000 State).

Financial constraint will be maintained by making adjustments to existing TIP projects whose schedules or costs have changed and there will be no impact on the TIP's conformity finding since this project is exempt.

After favorable recommendation was received from the PCC/RTC and RCC, the Board unanimously adopted the following **motion**:

MOTION by Mr. Griffith, seconded by Mr. Cureton, that the Board approve TIP Action PA03-02c, PENNDOT's request to amend the FY 2003 TIP for PA (FY2003-2006) by adding a project back in to the TIP with a \$3.73 million FY 2003 construction phase (\$2.984 million HWY/ \$746,000 State).

3. Pennsylvania Infrastructure Investment Authority (PENNVEST) Funding

Request in Chester and Montgomery Counties

Barry Seymour, DVRPC staff, explained to the Board the DVRPC reviews PENNVEST applications for consistency with the Horizons 2025 Regional Plan.

PENNVEST has forwarded two projects to DVRPC as follows:

Chester County - A request from Dilworthtown Partners for a \$619,000 loan to extend the Birmingham Wastewater Treatment Plant sewer main to the existing homes and businesses in the Village of Dilworthtown as per the Act 537 Plan. Many properties in this area have failing septic systems.

This project serves to alleviate existing problems and are in areas already developed or identified as Future Growth Areas as designated in the DVRPC Year 2025 Plan. As such, this project is consistent with the goals and policies of the regional plan.

After favorable recommendation was received from the RCC, the Board unanimously adopted the following **motion**:

MOTION by Mr. Martin, seconded by Mr. Gould that the Board authorize the Executive Director to send a letter notifying PENNVEST that the application in Chester County from Dilworthtown Partners is consistent with the Horizons 2025 Plan.

Montgomery County - A request from Schwenksville Borough for a loan of \$94,000 to install a stormwater conveyance system to alleviate problems of insufficient capacity to manage stormwater on Third Street and Maple Avenue.

This project serves to alleviate existing problems and are in areas already developed or identified as Future Growth Areas as designated in the DVRPC Year 2025 Plan. As such, this project is consistent with the goals and policies of the regional plan.

The RCC opposed the Schwenksville Borough's application due to insufficient information as to how runoff will be handled. It appears that this request is not in accordance with Pennsylvania State Stormwater Management Manual regulations.

Mr. Seymour responded that the designs for the systems are not prepared before an application for a PENNVEST loan is submitted. However, to obtain a loan for PENNVEST funding that the Pennsylvania Department of Environmental Protection

permits must be secured and the permits would have to be in accordance with the Pennsylvania State Stormwater Management Manual regulations.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Gould, seconded by Mr. Griffith, that the Board authorize the Executive Director to send a letter notifying PENNVEST that the application in Montgomery County from Schwenksville Borough is consistent with the Horizons 2025 Plan.

4. Approval of the Board Meeting Schedule for Calendar Year 2003

Chairman Martin pointed out to the Board the proposed schedule for Board Meetings for Calendar 2003 (distributed to the Board) and requested Board approval.

The Board unanimously adopted the following **motion**:

MOTION by Ms. Naughton, seconded by Mr. Pickett that the Board adopt the Board Meeting Schedule for Calendar Year 2003 (copy attached).

5. Development of the DVRPC FY 2004 Planning Work Program

John J. Coscia, Executive Director, reported that the Board Planning Work Program Committee met on October 24, 2002 to review the proposed projects to be included in the DVRPC FY 2004 Planning Work Program. At that meeting, it was reported that on October 17, 2002, the Work Program Committee met, discussed, and voted on a list of projects. The Board is being requested to approve these recommended projects for the DVRPC staff to prepare a draft Work Program.

The following new projects were selected for inclusion in the FY 2004 Work Program to be funded from the available \$603,000 of FHWA, FTA and Comprehensive Planning funds:

- Employment Centers
- Suburban Land Density Strategies
- Access to Waterfront Locations Along the Delaware
- Route 113 Heritage Corridor Study
- Closed Loop Traffic Signal Optimization Program
- US 130 and Hornberger Avenue
- Regional Car Sharing Program
- Access Management
- Housing for an Aging Population

Mercer County Airport Multi-modal Transportation Center
Gloucester County Bike/Pedestrian Trails Network

In addition, staff will move the Route 100 Corridor Study - Pottstown Metro Sub-Area to the regular FY 2004 Work Program under the annual Tri-County Transportation Plan project in the DVRPC Work Program.

Staff is also proposing to include the following four new projects in the FY 2004 Work Program for "additional or Supplemental PL funding." These are:
(1) Rating the Region; (2) Economic Benefits of the Delaware Valley Freight Network; (3) ITS and Intermodal Connectors for South Jersey Ports; and
(4) Transporting Quarry Materials.

Mr. Coscia also reported that the West Chester Pike Busway will be considered for Transit Support Program (TSP) or Congestion Mitigation Air Quality (CMAQ) funding and two projects; the Mount Holly Township Washington Street Corridor and the Riverside Township Scott Street/Pavilion Avenue are TCDI eligible.

Five other projects will be considered for placement on the TIP. These are:
(1) CR 561 Traffic Signal Synchronization; (2) CR 673 Traffic Signal Synchronization; (3) Central Jersey Forum; (4) Route 70 Corridor Study; and
(5) Route 322 Corridor Study.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Griffith, seconded by Mr. Cureton, that the Board approve the projects recommended by the Work Program Committee and authorize the staff to prepare the DVRPC FY 2004 Draft Work Program for presentation at the December 4, 2002 Board Meeting.

Patrick Starr stated that the Rail Restoration Study has been recommended by the RCC for the last two years to be placed on the Work Program, however, does not seem to make the list. Mr. Starr requested that the DVRPC staff examine this study for its viability and respond to the RCC.

Mr. Coscia responded that the staff would examine this study once again.

6. Executive Director's Report

Mr. Coscia reported on the following:

- a. Pennsylvania Department of Transportation Planning Partners Conference held on October 1-3, 2002 in Erie, Pennsylvania

The PennDOT Planning Partners Conference attended by the MPO's and LDD's in Pennsylvania was very successful with over 120 attendees. At this conference, PennDOT presents the federal agency and state agency requirements for the coming year.

b. DVRPC Board Retreat, December 4, 2002

Mr. Coscia reported the DVRPC Board Retreat is scheduled for December 4, 2002 at the Pen Ryn Mansion in Bensalem, PA (Bucks County). A draft agenda was distributed to the Board for the review. Invitations will be mailed to board members, alternates and special guests in the near future. This years' theme is *Covering Our Assets - What Puts the Quality in Our Quality of Life*.

c. Census 2000 Urbanized Areas

Documents relating to the *Census 2000 Preliminary Urban Population* and a map relating to the *Census 2000 Urbanized Areas and Urban Clusters* were distributed to the Board. Michael Ontko, DVRPC staff, explained to the Board the Census classifies as urban all territory, population and housing units located within an urbanized area or an urban cluster. It delineates Urban Area and Urban Cluster boundaries to encompass densely settled territory, which consist of core census blocks with a population density of at least 1000 people per square mile and surrounding blocks that have an overall density of at least 500 people per square mile. The population of an urban area is greater than 50,000. An urban cluster is where an urban population is located outside of the urban area and has a population between 2,500 and 50,000 people.

Mr. Ontko also highlighted changes in the Delaware Valley's Urban Areas and Urban Clusters between the 1990 Census and the 2000 Census data, including which areas had gained or lost Urban Area or Cluster status. This data will be used as by DVRPC planners and area decision-makers as they determine the future of the region.

7. 1997 Highway and Transit Travel Time Survey for the Delaware Valley Region

Mr. Claffey stated to the Board that one of the most important tools we have at DVRPC is the travel simulation model to forecast travel times for highway and transit. Travel time helps determine what types of improvements will be recommended as part of the regional plan. In 1997, DVRPC conducted a travel time survey for highway and transit. Mr. Claffey then introduced Scott Brady and Glenn Standifer of the DVRPC staff to further explain the results of this survey.

Mr. Brady and Mr. Standifer presented the findings of the 1997 Highway and Transit Travel Time Survey for the Delaware Valley Region (distributed to the Board) and explained that the study collected data from all types of roadway and transit facilities to determine travel times between selected points in the region. Data was collected with specially equipped automobiles and through use of transit schedules, and included link length, travel time, and speed. As well as travel times, results of the study allow users to determine population and number of jobs located within a specific time distance of various points.

8. Glenside Station Area Parking Study

Jerry Coyne, DVRPC staff presented to the Board the results of the *Glenside Station Area Parking Study*. A passenger survey, tabulation of survey data, and future demand estimates were included in the report. The study is currently being used as a source document for a joint TSP/TCDI funded Glenside Train Station

Implementation Project which will focus on land use and transportation needs in the vicinity of SEPTA's R5 Glenside station.

9. Committee Reports

The following Committee Reports were distributed to the Board for their review:
(1) Planning Coordinating Committee/Regional Transportation Committee;
(2) Regional Housing Committee; and (3) Delaware Valley Goods Movement Task Force.

OLD BUSINESS

No old business was stated.

NEW BUSINESS

Brent Barnes, introduced Rich Roberts who will be replacing Mr. Barnes as the New Jersey Transit representative to the DVRPC Board. Mr. Barnes will be replacing William S. Beetle as head of the Planning Division for the New Jersey Department of Transportation.

There being no further business, the meeting was adjourned at 11:50 a.m.

Attachments:

- (1) PCC/RTC Recommendations to the Board for October 24, 2002
- (2) RCC Recommendations to the Board for October 24, 2002
- (3) Calendar Year 2003 Board and Executive Committee Meeting Schedule

Additional Documents Distributed to the Board:

- (1) DVRPC Regional Data Bulletin No. 74 entitled: *Regional Economic Information System (REIS) Employment, 1970-2000*
- (2) DVRPC Regional Data Bulletin No. 8 entitled: *Comparison of Cost of Living Indices for Selected Metropolitan Areas, 2001*
- (3) *Alert*, October 2002
- (4) *Freight Lines*, October 2002
- (5) *TravelSmart*, October 2002

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Minutes of Meeting of October 24, 2002

Location: Commission Offices
The Bourse Building, 8th Floor
111 S. Independence Mall, East
Philadelphia, PA 19106

Membership Present

Representative

New Jersey Department of Community Affairs

Joyce Paul

Pennsylvania Department of Transportation

Larry M. King

New Jersey Department of Transportation

James Lewis

New Jersey Governor's Appointee

Deirdre Naughton

Pennsylvania Governor's Appointee

Caroline Anderson Novak

Pennsylvania Governor's Policy Office

Robert E. Baker, Jr.

Pennsylvania Counties

Charles H. Martin
Lynn Bush

New Jersey Counties

J. Douglas Griffith

City of Camden

(not represented)

City of Philadelphia

Gary Jastrzab

Guests

Chester County

Colin A. Hanna
Charles C. Coyne

Delaware County

John E. Pickett

Montgomery County

Lewis F. Gould, Jr. Esq.
Kenneth Hughes

Burlington County	Jerald R. Cureton, Esq. Carol Ann Thomas
Gloucester County	Charles E. Romick
Mercer County	Donna Lewis
City of Philadelphia	Larry Wilson
City of Trenton	Andrew Carten
Pennsylvania Department of Transportation	Robert Hannigan Greg Brown (Dist. 6-0)
New Jersey Department of Transportation	Jerry Mooney Brian Cuccia
Federal Highway Administration New Jersey Division Pennsylvania Division	William Hoffman Spencer Stevens Michael Herron
Federal Transit Administration, Region III	Janet Kampf
Southeastern Pennsylvania Transportation Authority	Christopher Patton
New Jersey Transit Corporation	Brent Barnes
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New Jersey Department of Environmental Protection	William Purdie
New Jersey Office of Smart Growth	Edward Fox
Pennsylvania Department of Community and Economic Development	Ronald K. Bednar
Regional Citizens Committee Chairman	Patrick Starr

HUD, Camden Office	Ken Davis
New Jersey Pinelands Commission	Jon K. Donnelly
Delaware River Joint Toll Bridge Commission	Roger Sager
Cross County Connection Transportation Management Association	William Ragozine
Vollmer Associates	Jeremy Alvarez
 <u>DVRPC Co-Counsel</u>	
Pennsylvania Co-Counsel	Michael Burg
New Jersey Co-Counsel	Steve Raymond

DVRPC Staff: John J. Coscia, John B. Claffey, Barry Seymour, William Greene, Donald Shanis, Richard Bickel, Michael Ontko, Candace Snyder, and Jean McKinney.

Call to Order

Chairman Martin called the meeting to order at 11:50 a.m.

1. Minutes of Meeting of September 26, 2002

On a **motion** by Mr. King, seconded by Mr. Martin, the minutes of the meeting of September 26, 2002 were approved as distributed.

2. Contract Authorizations

a. City of Trenton - Transportation Master Plan

Mr. Coscia explained that the City of Trenton is looking for a consultant to update the Transportation Element of its Master Plan to reflect the current condition of traffic and transportation in the City and provide a planning blueprint for improved circulation and access within both the City and the region.

Last updated in 1985, the City’s Transportation Plan does not accurately reflect the condition of transportation infrastructure and circulation in Trenton and no longer serves as an effective tool to guide transportation planning. The City is in need of a revised Transportation Plan that not only addresses traditional circulation issues, but also presents a work program for the future to guide the

City in the maintenance and development of key transportation infrastructure resources. Given Trenton's regional significance as the State Capital and the seat of government for Mercer County, it is essential that the revised Transportation Plan provide a work program that will serve as a guide for both local and regional transportation planning.

A total of \$66,059 is allocated for the above contract. Available funding is from the following sources: (1) FY 2003 New Jersey Supportive Regional Highway Program 35,000; and (2) FY 2003 New Jersey Transit Support Program - \$31,059.

The Executive Committee unanimously adopted the following **motion**:

MOTION by Mr. Griffith, seconded by Mr. Lewis, that the Executive Committee authorize the Executive Director to enter into, negotiate and execute a contract with the selected firm to update the City of Trenton's Transportation Master Plan. If such negotiations prove not to meet the financial requirements of the Commission, to proceed on to negotiations with the second ranked firm.

b. Selection of Audit Firm for DVRPC's Annual Audit

Mr. Coscia explained that the Commission conducts an annual financial audit in compliance with the Single audit Act of 1996, OMB Circular A-133 and *Government Auditing Standards*, issued by the comptroller general of the United States. Periodically, the Commission seeks a qualified Certified Public Accounting Firm to conduct the annual audit with the option to renew the contract annually for a period not to exceed five years. The current contract with Ernst and Young expired on June 30, 2002. As a result the Commission is seeking a qualified Certified Public Accounting firm to perform this audit. The audit will be for fiscal year ending June 30, 2002.

The Commission has budgeted \$40,000 in the FY 2003 budget for this service.

The Executive Committee unanimously adopted the following **motion**.

MOTION by Mr. Baker, seconded by Ms. Naughton that the Executive Committee authorize the Executive Director to enter into, negotiate and execute a contract with the selected firm to conduct DVRPC's Annual Audit. If such negotiations prove not to meet the financial requirements of the Commission, to

proceed on to negotiations with the second ranked firm.

3. **Approval of Executive Committee Meeting Schedule for Calendar Year 2003**

On a **motion** by Ms. Naughton, seconded by Ms. Paul the Executive Committee unanimously adopted the Executive Committee Meeting Schedule for Calendar Year 2003.

4. **FY 2003 Planning Work Program First Quarter Report**

The FY 2003 Planning Work Program First Quarter Report was distributed to the Board for their review.

OLD BUSINESS

No old business was stated.

NEW BUSINESS

No new business was stated.

There being no further business, the meeting was adjourned at 12:00 p.m.