

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

BOARD COMMITTEE

Minutes of Meeting of April 26, 2001

Location: Commission Offices
111 S. Independence Mall, East
The Bourse Building, 8th Floor
Philadelphia, PA 19106

Membership Present

Representative

New Jersey Department of Community Affairs	Joyce Paul
New Jersey Department of Transportation	William S. Beetle
Governor of New Jersey's Appointee	(not represented)
Governor of Pennsylvania's Appointee	Timothy J. Carson
Pennsylvania Governor's Policy Office	Bob Baker
Pennsylvania Department of Transportation	Dennis Lebo
Bucks County	Lynn Bush
Chester County	Colin A. Hanna William Fulton Charles Coyne
Delaware County	John E. Pickett
Montgomery County	Lewis F. Gould
Burlington County	Jerald R. Cureton Carol Ann Thomas
Camden County	J. Douglas Griffith

Gloucester County	(not represented)
Mercer County	Donna Lewis
City of Chester	(not represented)
City of Philadelphia	Lawrence Wilson
City of Camden	(not represented)
City of Trenton	(not represented)
<u>Non-Voting Members</u>	
Federal Highway Administration New Jersey Division Pennsylvania Division	Lawrence Cullari Spencer Stevens
U.S. Department of Housing and Urban Development, Region III	(not represented)
U.S. Environmental Protection Agency, Region III	(not represented)
U.S. Environmental Protection Agency, Region II	(not represented)
New Jersey Office of State Planning	Chuck Newcomb
Federal Transit Administration, Region III	(not represented)
Southeastern Pennsylvania Transportation Authority	Gerald Kane
New Jersey Transit Corporation	Kathy Vossough
Port Authority Transit Corporation	Thomas Hickey
Delaware River Port Authority	(not represented)
New Jersey Department of Environmental Protection	(not represented)
Pennsylvania Department of Environmental Protection	Michael Shea
Pennsylvania Department of Community and	

Economic Development
Regional Citizens Committee Chairman

Charles Nahill, Jr.
Patrick Starr

DVRPC Co-Counsel

Pennsylvania Co-Counsel
New Jersey Co-Counsel

Kenneth Zielonis
Thomas Coleman

DVRPC Staff: John J. Coscia, Barry Seymour, William Greene, Donald Shanis, Chick Dougherty, Rich Bickel, Roger Moog, Ron Roggenburk, Thomas McGovern, Mary Bell, Candace Snyder, and Jean McKinney.

Guests

Pennsylvania Department of Transportation

Robert Hannigan
Greg Brown (Dist. 6-0)

New Jersey Department of Transportation

Jerry Mooney
Al Prant

Federal Highway Administration - NJ Division

Keith Lynch

Federal Transit Administration

Janet Kampf

Delaware River Port Authority

Linda Hayes

Cross County Connection TMA

William Ragozine

10,000 Friends of Pennsylvania

Oliver Carley

Eddie R. Battle Associates

Eddie Battle

Call to Order

Chairman Timothy J. Carson called the meeting to order at 10:40 a.m.

Chairman Carson reported on his interest to attain more visibility for DVRPC. He, John J. Coscia, Executive Director and Colin A. Hanna, Chester County Commissioner, met with Charles Pizzi, Chamber of Commerce of Greater Philadelphia and Manny Stamatakis, Delaware River Port Authority, to discuss working together on Intelligent Transportation Systems (ITS). In addition, Mr. Carson and Mr. Coscia had a luncheon meeting with Sam Katz, Greater Philadelphia First and have also scheduled meetings with the elected officials in the nine county Delaware Valley region. Mr. Carson and Mr. Coscia will meet with the elected officials to discuss DVRPC's planning initiatives which

support the continued growth and development in their counties.

Public Comments

Comments from the public were invited to be heard on non-agenda items. No comments were stated.

1. Minutes of Meeting of March 22, 2001

On a **motion** by Mr. Griffith, seconded by Mr. Wilson, the minutes of the meeting of March 22, 2001 were approved as distributed.

Colin A. Hanna, Chester County, inquired if the DVRPC staff had prepared the report requested by the Board on the TMA performance measures.

Donald Shanis, DVRPC staff, replied that staff is in the process of gathering information for this report and it is expected to be presented to the Board at their May meeting.

2. Authorization to Open Public Comment Period for the DVRPC Draft FY 2002-2004 Transportation Improvement Program (TIP) for the New Jersey portion of the Region

Charles Dougherty, DVRPC staff, briefed the Board and explained that Federal law and planning regulations require the development of a Transportation Improvement Program (TIP) for the metropolitan region to become eligible for federal transportation funds. The creation of this document is to be done by the MPO in cooperation with the state and the transit operators, and must provide opportunity for input and comment by the public.

The development of the FY 2002-2004 TIP for the New Jersey portion of the region has been underway since November. The New Jersey Subcommittee of the RTC and DVRPC staff have been working in concert with NJDOT, NJ Transit, and DRPA on a draft TIP that meets the requirements of TEA21, including those for financial constraint.

Mr. Dougherty pointed out the *Draft FY 2002-2004 TIP New Jersey Highway Program Short Report - By County* (distributed to the Board) and highlighted some of the high priority projects listed in that report.

The Subcommittee expects to have the draft document available for public review by mid-May, with the public comment period open for 30 days through mid-June.

This schedule will allow sufficient time for staff and the Subcommittee to review the public and agency comments, to compile a summary document for the RTC and RCC, and to assist the RTC with its recommendations to the Board for adoption of the final TIP at its July 2001 meeting.

After favorable recommendation was received from the Planning Coordinating Committee/Regional Transportation Committee (PCC/RTC) and the Regional Citizens Committee (RCC) the Board unanimously adopted the following **motion**:

MOTION by Mr. Beetle, seconded by Mr. Griffith; that the Board authorizes staff to open a 30-day public comment period with proper notification, to publish the draft TIP on the Internet, to make copies available at certain public libraries, and to hold public meetings in New Jersey and at DVRPC, for the purpose of gathering public comments on the draft FY 2002-2004 Transportation Improvement Program (TIP) for New Jersey.

3. **DVRPC Transportation Improvement Program (TIP) Actions**

Judy Barnet, DVRPC staff, briefed the Board on the following TIP Actions:

a. Action PA0121 - PennDOT Adjustment Package

Ms. Barnet explained that PennDOT has requested that DVRPC amend and/or modify the TIP to reflect adjustments in cost, schedule, and scope of six existing or former TIP projects and to add two new projects. The actions are summarized below.

Changes to Existing or Former TIP Projects:

- (1) US 202 Expressway, Section 721, (TIP #5356) - Bucks County
Increase the cost of the previously obligated final design phase by \$2.8 million. The cost increase is due to changing and adding structures at sensitive environmental areas and an increase in the anticipated number of noise walls.
- (2) PA 309 Connector (TIP #8749) - Montgomery County
Increase the cost of the preliminary engineering phase by \$146,000. Add a final design phase to FY03 at a total cost of \$2.360 million. The additional funds are needed for aerial photography and digital mapping that were not part of the original plans.

- (3) PA 926/Parkersville Rd. Intersection Improvement (old TIP #6913) - Chester County - Add the \$600,000 construction phase back to the TIP. This phase was not obligated in FY00 as expected.
- (4) PA 3, West Chester Pike Corridor Improvements (old TIP #7834) - Delaware County - Add the \$2.2 million construction phase back to the TIP. This phase was not obligated in FY00 as expected.
- (5) I-95 at PA 352 Ramp (TIP #7129) - Delaware County
Increase the construction cost from \$4 million to \$5.6 million. Add a right-of-way phase at a cost of \$150,000. Add a utility relocation phase at a cost of \$2.75 million. These additional funds are needed for design modifications to accommodate the new CSX second track which increased the cost of the structure, changes resulting from the CSX acquisition of Conrail, railroad relocation.
- (6) McLean Station Rd. Bridge (old TIP #8725) - Montgomery County
Add the \$800,000 construction phase back to the TIP. This phase was not obligated in FY00 as expected.

Proposed New Projects:

The following bridge improvements were originally programmed as maintenance projects with 100% state funding. However, the level of rehabilitation required for these structures exceeds earlier estimates and continued state-only funding would seriously impact the city's allocation of maintenance funds. Both projects are eligible for federal bridge funding.

- (7) Henry Ave. Bridge over Wissahickon Creek - New Project
Add the design phase at a cost of \$200,000.
- (8) Henry Ave. Bridge over SEPTA R6 Line - New Project
Add the design phase at a cost of \$300,000.

Financial constraint will be maintained through adjustments to other existing TIP projects whose schedules or costs have changed and there will be no impact on the conformity finding for this TIP action.

Favorable recommendation was received from the PCC/RTC.

The RCC also recommended approval of TIP Action PA0121 with the exception of

US 202, Section 700 and restates the committee's continuing opposition to this project.

Lynn Bush, Bucks County, also commented on the Route 202, Section 700 project. Ms. Bush requested more information as to what the effect would be of adding structures to sensitive environmental areas. She also, was concerned with the appearance and location of the sound walls along that section of the corridor.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Baker, seconded by Mr. Lebo; that the Board approve TIP Action PA0121, PennDOT's request to amend and/or modify the TIP to reflect adjustments in cost, schedule, and scope of six existing or former TIP projects and to add two new projects.

b. TIP Action PA0125 - Century Lane Bridge (City of Philadelphia)

Ms. Barnet explained that the City of Philadelphia has requested that DVRPC amend the TIP by adding a new project - the Century Lane Bridge Rehabilitation project. The project entails the rehabilitation of an existing bridge across the Poquessing Creek in far Northeast Philadelphia, crossing the Bucks County boundary into Bensalem Township. The structure is a stone arch bridge dating to the 1850's.

According to the City, an innovative strengthening process will allow them to internally reinforce the bridge without any visible external supports. This process will ensure that the structure will be preserved as is. The only feasible alternative would be a complete replacement since any other means of strengthening would involve supports, which would detract from the visual character of the bridge.

The City is proposing to program \$1.5 million for the construction phase only (\$1.2 million federal, \$300,000 City match.) The engineering will be completed in-house.

In order to maintain financial constraint, this project will be programmed as an advance construct project, meaning the City will provide the necessary funding in this fiscal year, with federal reimbursement occurring in FY02. Financial

constraint will be maintained in FY02 using funds from the Cayuga St. Bridge Removal Project (TIP #9739) which is not expected to advance in that fiscal year. Also, there will be no impact on the conformity finding since this project is exempt from the regional air quality conformity analysis.

Favorable recommendation was received from the PCC/RTC and the RCC.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Wilson, seconded by Mr. Hanna; that the Board approve TIP Action PA0125, the City of Philadelphia's request to add the construction phase of the Century Lane Bridge Rehabilitation project at a total cost of \$1.5 million.

4. New Jersey FY 2001 Study and Development Program Amendment

Ms. Barnet briefed the Board and explained that the New Jersey Department of Transportation (NJDOT) has requested that DVRPC amend the FY 2001 Study and Development Program to add the concept development phase of the I-295/Rising Sun Road. Missing Moves Project in Bordentown Township, Burlington County.

Ms. Barnet continued to explain that Township residents and local officials have brought to the attention of NJDOT the increasing incidence of truck traffic on local and state highways on the way to the truck stops on Rising Sun Road adjacent to I-295. Their assertion is that the trucks are using these roads instead of I-295 because the partial interchange at I-295 and Rising Sun Road does not provide for movements to and from the north. They further believe that the trips are significantly regional in nature as the truck stops are full featured and marketed to long range rather than local trucking.

Due to this situation and the area's ongoing residential development, the Commissioner has directed that a concept development study be initiated to examine the regional truck needs, the local transportation needs, and the need for the missing moves at the interchange.

The project will be undertaken with state funds and will not affect other project schedules. This project already appears in the FY 2002 Study and Development pool.

Favorable recommendation was received from the PCC/RTC and the RCC. The RCC also requests that the study include a complete analysis of future traffic

patterns, particularly those of trucks, and land use impacts. In addition, the committee asks that it be apprized of the results of the study as early as possible.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Gould, seconded by Mr. Beetle; that the Board approve an amendment to the FY2001 Study and Development Program to add the concept development phase of the I-295/Rising Sun Road Missing Moves Project.

5. Adoption of the Year 2025 Land Use and Transportation Plan

Barry Seymour, DVRPC staff, explained that Preliminary Land Use (Report #3), Transportation (Report #4), and Regional Airport System plans have been published and widely circulated in the past six weeks. During that period, public meetings were held in Burlington, New Jersey (April 4), Valley Forge, Pennsylvania (April 11) and Philadelphia (April 16). The plans were also presented to the DVRPC Regional Transportation Committee, Regional Citizens Committee, Land Use and Development Committee, Goods Movement Task Force, and the Regional Aviation Committee. A public review period was open for thirty days. Oral and written comments were received at the public meetings and additional written comments were received at DVRPC's offices.

The Clean Air Act Amendments of 1990 (CAAA) require that transportation plans and programs conform to the applicable State Implementation Plans for air quality, and follow the Final Conformity Rule provided by USEPA and DOT. Funding of projects in ozone nonattainment areas, such as the DVRPC region, is dependent upon the Plan (and the Transportation Improvement Program) being found to conform to the purposes of the Implementation Plans and the CAAA.

DVRPC's conformity analysis of the Year 2025 Transportation Plan utilized newly-adopted population and employment forecasts and projects described in the Plan to determine that emissions of volatile organic compounds and oxides of nitrogen will be less than the permitted budgets, in each required analysis year, and

furthermore, will contribute to the achievement and maintenance of national ambient air quality standards.

Ron Roggenburk, DVRPC staff, gave a more detailed presentation of the *Summary of Public Comments* (distributed to the Board) summarizing several significant changes for highway improvements or studies which can be readily incorporated into the Transportation Plan as follows:

- (1) Change *Project Status* of Route 41 Improvements from to *Clearly Defined Conceptual* (London Grove Township, Chester County)
- (2) Change the land use type from *growing suburbs* to rural for Route 41 improvements.
- (3) Add *Agile Port* to the list of Studies.
- (4) Add Track Restoration of Southern Secondary from Woodmansie to Winslow Junction to the list of studies.
- (5) Add an analysis of capacity to the study of the Delair Bridge.
- (6) Change name of *Riverlink* to *Penns Landing Water Taxi Service*.
- (7) Shift the implementation period of the *elimination of stairs* on the Benjamin Franklin Bridge to 2006-2013.
- (8) Add a study of relocating PA Route 23 out of Valley Forge national Park.
- (9) Add a widening, to six lanes, of PA 309 (Bethlehem Pike) from Stump Road to the Fort Washington Expressway, a distance of 2.1 miles.

Other comments, for which an explicit response was not made, typically concerned public transportation improvements. These recommended revisions will require discussion with county planners and transit operators.

Mr. Roggenburk then moved on to discuss the 2025 Regional Aviation System Plan. He commented on the three most important public concerns of this plan as being: (1) Trenton-Mercer Airport expansion; (2) Shortage of commercial capacity at Philadelphia International Airport; and (3) increase in runway length at South Jersey Regional Airport.

Finally, Mr. Roggenburk commented on the recommended changes to the

preliminary 2025 Land Use Plan Map in Report #3.

Mr. Coscia commented that any major revisions to the Plan will be prepared over the next several months for deliberation by the Board committees. Major changes will be presented to the Board for action as amendments to the Plan.

DVRPC plans to combine the highlights of Reports #3 and #4, into a single document (Report #5) entitled: *Executive Summary*. Together with an implementation strategy and any revisions, this document will be the subject of additional reviews and public meetings in the Fall of 2001. Amendment of the adopted Plan, if necessary, will occur at the December Board Retreat.

Discussion ensued and Ms. Bush questioned why the adoption of the Plan was not listed on the original Board agenda which was mailed on April 17, 2001.

Mr. Coscia replied that the Plan adoption was originally scheduled for the May Board meeting, however, because of indications by the federal agencies that DVRPC might fall into a conformity lapse, it was deemed appropriate to adopt the plan at the April Board meeting. Adoption of the Plan at this time would ensure that the projects ready to advance in the TIP would not be delayed.

Ms. Bush stated that the 2025 Land Use map for Bucks County received in April has been sent to all the municipalities in Bucks County with a questionnaire and

that responses are still being received from the municipalities. Therefore, she is not agreeable to a favorable vote at this time.

Ms. Bush also noted that the concerns of Bucks County citizens with reference to the expansion of the Trenton-Mercer Airport would also prevent a favorable vote for the Airport element of the Plan until further information is received and reviewed.

Mr. Coscia responded that discussions with the counties and the Board committees will continue over the next few months. Recommendations will be evaluated and, if necessary, revisions will be brought before the board for action as Amendments to the Plan.

Mr. Coscia continued to say that staff is recommending the Aviation element of the Plan and that the Trenton-Mercer Airport expansion is required as a reliever airport. However, the concerns of the Bucks County citizens are understood.

Patrick Starr, RCC Chair, asked for a clarification as to the time frame for the

completion of final plan document including any amendments. He also stated that the RCC committee continues to discuss recommendations to the Plan for consideration.

Mr. Coscia responded that Report #5 entitled *Executive Summary*, will be published which will combine Reports #3 and #4 and contain an Implementation Section and any amendments. This document will be subject to additional reviews and public meetings in the Fall of 2001 and amendment of the adopted plan, if necessary, will occur at the December Board Retreat.

A question was raised about how the amendment process works.

Mr. Coscia responded that a plan amendment procedure adopted by the Board states that an amendment can be made at any time. The amendment would go out for a 30-day public hearing period and then be forwarded to the Board for adoption. After discussion, the following **motion** was made:

MOTION by Mr. Hanna, seconded by Mr. Lebo; that the Board approve the Year 2025 Land Use and Transportation Plan which includes plan elements for highways, mass transit, bicycle and pedestrian modes, freight and aviation, by passing Resolution No. B-FY01-010.

The motion carried with one opposing vote from Bucks County.

6. **Appointment of Nominating Committee for Fiscal Year 2002 DVRPC Board Officers**

Chairman Carson announced the names of the Nominating Committee which will select a slate of DVRPC Board Officers for Fiscal Year 2002 as follows:

Timothy J. Carson, Pennsylvania Governor's Appointee, Chairman
Jerold D. Colton, New Jersey Governor's Appointee
Colin A. Hanna, Chester County
Jerald Cureton, Burlington County
Larry M. King, Pennsylvania Department of Transportation
William Beetle, New Jersey Department of Transportation
Larry Wilson, City of Philadelphia

The Chairman for the next fiscal year must be from New Jersey. The committee

nominations are to be reported at the regular May meeting with the election to take place at the regular June meeting.

7. Regional Citizens Committee (RCC) Report

Patrick Staff, RCC Chair, called the Board's attention to the *Resolution on the Preliminary Year 2025 Plan* attached to the Recommendations to the Board for April 26, 2001 (distributed to the Board). Several specific recommendations are listed in the Resolution, however, as a whole, the RCC feels that there needs to be more emphasis on minimizing sprawl and that additional efforts should be made for public transportation improvements.

Mr. Starr also reported that the RCC is considering conducting workshops to present and discuss topics of interest to the RCC. One topic the RCC believes would be of interest to both Pennsylvania and New Jersey members would be *Traffic Calming*. He encouraged Board support for these workshops.

8. Executive Director's Report

a. Central New Jersey Forum Meeting of April 19, 2001

Mr. Coscia reported on a specific presentation made at the meeting of the Central New Jersey Forum. This presentation involved gathering information to help solve the congestion problems of the US Route 1 corridor through Princeton and a workshop was conducted at the meeting to develop different scenarios. To this end, New Jersey Transit staff collected input from the counties and the municipalities and developed transit oriented maps; one showing existing bus routes and proposed extensions, and one showing

proposed light rail lines. This work will be modeled to analyze the impact to congestion along the corridor.

b. PennDOT FY 2001 Program Report (October 1, 2000 through March 31, 2001)

Mr. Coscia reported that in the first six months of FY 2001, PennDOT has completed work on about 37% of the projects for the metropolitan region.

c. Ernst & Young DVRPC Financial Statements and Single Audit Report

The Ernst & Young DVRPC Financial Statements and Single Audit Report was distributed to the Board for their review.

d. Project Implementation for PennDOT District 6-0

The Quarterly Project Status as of April 2001 for the DVRPC project implementation for PennDOT, District 6-0 was distributed to the Board for their review.

9. Home Ownership: A Dream Still Vanishing

Mary Bell, DVRPC staff, presented to the Board the DVRPC study which assessed the ability to purchase a median-priced house for median-income families, first-time buyers and repeat home buyers.

After the presentation, discussion ensued and further information was requested by Board members to be prepared by DVRPC as follows: (1) an analysis of housing affordability at interest rates of 8%; (2) prepare an overlay for the affordable housing map to include transit; and (3) prepare a list of actions for transportation agencies to become involved with affordable housing efforts.

10. Committee Reports

The following Committee Reports were distributed to the Board for their review: (1) PCC/RTC; (2) RCC; and (3) Goods Movement Task Force

OLD BUSINESS

No old business was stated.

NEW BUSINESS

No new business was stated.

There being no further business, the meeting was adjourned at 12:15 p.m.

Attachments:

- (1) Resolution No. B-FY01-010
- (2) PCC/RTC Recommendations to the Board for April 26, 2001
- (3) RCC Recommendations to the Board for April 26, 2001

Additional Documents distributed to the Board:

- (1) *Alert*, April 2001
- (2) *Freight Lines*, April 2001
- (3) Brochure entitled: *Transportation Vision for the New Decade*

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Minutes of Meeting of April 26, 2001

Location: Commission Offices
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111 S. Independence Mall East
Philadelphia, PA 19106

Membership Present

Representative

Pennsylvania Department of Transportation	Larry M. King
New Jersey Department of Community Affairs	Joyce Paul
New Jersey Department of Transportation	William S. Beelte
Governor of New Jersey's Appointee	(not represented)
Governor of Pennsylvania's Appointee	Timothy J. Carson
Pennsylvania Governor's Policy Office	Bob Baker
Pennsylvania Department of Transportation	Dennis Lebo
Pennsylvania Counties	Lynn Bush
New Jersey Counties	Jerald R. Cureton Carol Ann Thomas

Guests

Pennsylvania Department of Transportation	Robert Hannigan Greg Brown (Dist. 6-0)
New Jersey Department of Transportation	Jerry Mooney Al Prant
Bucks County	Lynn Bush
Chester County	Colin A. Hanna William Fulton Charles Coyne

Delaware County	John E. Pickett
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<u>DVRPC Co-Counsel</u>	
Pennsylvania Co-Counsel New Jersey Co-Counsel	Kenneth Zielonis Thomas Coleman

DVRPC Staff: John J. Coscia, Barry Seymour, William Greene, Donald Shanis, Chick Dougherty, Rich Bickel, Roger Moog, Ron Roggenburk, Thomas McGovern, Candace Snyder, and Jean McKinney.

Call to Order

Chairman Timothy J. Carson called the meeting to order at 12:15 p.m.

1. Minutes of Meeting of March 22, 2001

On a **motion** by Mr. Beetle, seconded by Mr. Cureton, the minutes of the meeting of March 22, 2001 were approved as distributed.

2. Contract Authorizations

a. Traffic Signal Equipment Inventory fo the Schuylkill Expressway Corridor between King of Prussia and Center City Philadelphia

Mr. Coscia explained that the Schuylkill Expressway corridor between King of Prussia and Center City Philadelphia is one of the most heavily traveled corridors in the region. Traffic on the expressway is chronically congested in both directions throughout most of the day with frequent accidents that, in many instances, closes the expressway for hours. PennDOT through its Traffic Incident Management System (TIMS) intends to install detectors and closed circuit television (CCTV) cameras to monitor traffic conditions and detect incidents. By means of variable message signs and other Intelligent Transportation System (ITS) technology PennDOT will have the ability to divert motorists to parallel arterials such as US 30, PA 23 or Ridge Pike. Traffic will need to be managed on these parallel roads which are already heavily traveled and experience congestion.

This project will develop a unified traffic management and signal coordination plan within the whole Schuylkill Expressway corridor to handle both routine traffic conditions and diversions from the Schuylkill Expressway. As part of this work, a consultant is required to inventory all traffic signals and directional signs on the highway network so that a traffic management plan can be defined and evaluated.

A total of about \$60,000 from the \$200,000 project budget is allocated for the consultant contract.

The Executive Committee unanimously adopted the following **motion**:

MOTION by Mr. Baker, seconded by Ms. Bush; that the Executive Com-

mittee authorize the Executive Director to enter into, negotiate and execute a contract with Penonni Associates to perform the scope of work associated with the Traffic Signal Equipment Inventory for the Schuylkill Expressway Corridor between King of Prussia and Center City Philadelphia. If such negotiations prove not to meet the financial requirements of the Commission, to proceed to negotiations with the second ranked firm.

b. Local Scoping for Resurfacing Projects and Safety Improvements in Washington Township, Gloucester County, New Jersey

Mr. Coscia explained that the selected consultant for this project will produce all required documentation, manage the work to obtain approvals of the project report, categorical exclusion determination, obtain all permits, prepare the Plans, Specifications and Estimates document and meet all requirements necessary for the Design and Final Engineering of County Route 651 (Greentree Road) from NJ 42 to County Route 630 (Egg Harbor Road). The project should be ready to proceed to the construction phase with the completion of this effort.

The estimated consultant cost is \$150,000 in Federal Highway Administration funds under the NJDOT Scoping Program.

The Executive Committee unanimously adopted the following **motion**:

MOTION by Mr. Lebo, seconded by Ms. Paul that the Executive Committee authorize the Executive Director to enter into, negotiate and execute a contract with the Remington & Vernick Engineers to perform the scope of services for the Local Scoping for resurfacing project and safety improvements in Washington Township, Gloucester County, New Jersey. If such negotiations prove not to meet the financial requirements of the Commission, to proceed to negotiations with the second ranked firm.

3. **Proposed Amendments to DVRPC's Rules for Personnel Administration: Carryover of Annual and Sick Leave**

Mr. Coscia briefed the Board and explained that in 1965, when formulating policies and procedures for personnel administration for the DVRPC, the Executive Committee decided to design the personnel rules and regulations to be consistent with the Commonwealth of Pennsylvania. Also, all staff members were required to become members of the Pennsylvania State Employees Retirement System. The Executive Committee is being requested to amend the DVRPC sick leave and annual leave carryover policy to be generally consistent with the Pennsylvania state policy.

The Executive Committee unanimously adopted the following **motion**:

MOTION by Mr. Baker, seconded by Ms. Paul; that the Executive Committee approve amending the DVRPC's sick leave carryover policy to be consistent with the Commonwealth of Pennsylvania's sick leave carryover policy and buyout schedule and that the DVRPC 's annual leave carryover policy be amended to increase the carryover from 2 years to 2-1/2 years to 25 days, 37.5 days and 50 days.

4. Appointment of Nominating Committee for Fiscal Year 2002 DVRPC Executive Committee Officers

Chairman Carson announced the names of the Nominating Committee which will select a slate of DVRPC Executive Committee Officers for Fiscal Year 2002 as follows:

Timothy J. Carson, Pennsylvania Governor's Appointee, Chairman
Jerold D. Colton, New Jersey Governor's Appointee
Colin A. Hanna, Chester County
Jerald Cureton, Burlington County
Larry M. King, Pennsylvania Department of Transportation
William Beetle, New Jersey Department of Transportation
Larry Wilson, City of Philadelphia

The Chairman for the next fiscal year must be from New Jersey. The committee nominations are to be reported at the regular May meeting with the election to take place at the regular June meeting.

5. FY 2001 Planning Work Program Third Quarter Report

The FY 2001 Planning Work Program Third Quarter Report was distributed to the Executive Committee. Mr. Coscia reported that all work is on schedule and within budget.

OLD BUSINESS

No new business was stated.

NEW BUSINESS

No new business was stated.

There being no further business, the meeting was adjourned at 12:30 p.m.

