

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

ITS Technical Task Force Meeting Minutes October 15, 2004

The following are highlights from the ITS Technical Task Force meeting held on Friday, October 15, 2004 at the Delaware Valley Regional Planning Commission's Conference Room. A list of attendees is attached. Manny Anastasiadis, PennDOT District 6, Chairman of the Technical Task Force, welcomed the Technical Task Force members and thanked them for coming. The minutes from the last meeting held on July 9, 2004 were approved.

Agenda Item #1: Agenda Summary

Craig Pickering, Booz Allen Hamilton, indicated the goal of this meeting is to build the RIMIS project's team of the key factors that directly and indirectly impact the status of existing and planned information sharing and communications interoperability amongst the RIMIS agencies and stakeholders. The information will be used to support the development of the Concept of Operations, Functional Requirements, and Implementation Plan for the RIMIS system. Breakout sessions will identify examples of operational issues that involve multiple agency communications. These issues will be used to formulate future scenarios for a detailed operational scenario workshop to be held at a later date.

Agenda Item #2: Introductions

Each person in attendance introduced themselves and characterized their organizational focus and interest in RIMIS. They were also asked to categorized themselves into one of four areas:

- Transportation Management
- Emergency Responders
- Toll Facility Operations
- Information Service Management

This exercise served as a basis for the focus group activity.

Agenda Item #3: Status of RIMIS Project Activity

John Wiegmann, Booz Allen Hamilton, gave a presentation outlining the status of the RIMIS Project activity. The presentation focused on RIMIS agency needs that have surfaced during the agency outreach meetings. The presentation covered developing a concept of operations and agency needs and constraints. The concept of operations is comprised of agency needs and constraints, a transportation network, a graphical user interface, systems and telecommunications analysis,

information sharing requirements, operational scenarios, RIMIS procedures, operations, and maintenance, and a regional database format. Some of the agency baseline needs include a decentralized, message based, semi-automated, and scalable electronic information sharing system, the ability to receive real-time traffic information, a regional traffic and incident display map, and a single point of entry for messages and data. Some of the common constraints include consistent data sharing interface and data transfer language, mapping and spatial referencing, data interface and message compatibility, future agency changes, integration with existing operation centers, and agency security firewalls.

Agenda Item #4: Focus Group Activity

As part of the Technical Task Force's group activity, all attendees were divided into three groups. Each group was tasked with identifying an operational scenario that required multiple-agency communications. Examples included accidents, unplanned regional events, planned special events, or day-to-day traffic issues. For the scenario, each group collected information on detection and notification requirements, feasible action and response, decision making, supporting information, and resource sharing concepts.

Agenda Item #5: Discussion

During the open discussion, several concerns were raised associated with the RIMIS System. They included:

- ▶ All involved agencies are currently at a different level of ITS deployment
- ▶ Each incident has a different level of importance
- ▶ Using filters to avoid overload
- ▶ Handling sensitive incidents involving police activity
- ▶ Varying relationships with other agencies
- ▶ Establishing a clearinghouse of data
- ▶ Getting information to the public
- ▶ Establishing a GIS based regional map

Booz, Allen, & Hamilton will use the information collected during the breakout sessions and the following discussion as input for the development of a Concept of Operations.

Agenda Item #6: Other Business

- ▶ The next meeting has been rescheduled for **Tuesday, November 30th, 2004** at the DVRPC conference room.

**ITS Technical Task Force Meeting
October 15, 2004**

Attendance List:

1)	Les Ford	Pennsylvania Turnpike Commission
2)	Manny Anastasiadis	PennDOT - District 6
3)	Dave Wolfe	PennDOT - District 6
4)	Lou Ferretti	PennDOT - Bureau of Traffic Research
5)	John Dougherty	Lower Merion Police Department
6)	David Lacy	Upper Merion Police Department
7)	Mike Schultz	PennDOT Central Office
8)	Brenda Pierce	South Jersey Transportation Authority
9)	Emiliano Lopez	Federal Highway Administration - Resource Center
10)	Michael Roberson	Federal Highway Administration - New Jersey
11)	Carmine Fiscina	Federal Highway Administration - Pennsylvania
12)	Roger Sager	DRJTBC
13)	Charles A. Stracciolini	DRJTBC
14)	John Redos	DRJTBC
15)	Bill Ragozine	Cross County Connection TMA
16)	Bruce McKenzie	SEPTA
17)	John Bukowski	SEPTA
18)	John Weikel	SEPTA
19)	Jim Lee Sr.	SEPTA
20)	Karl Ziemer	Delaware River Port Authority
21)	Scott Perley	Mobility Technologies
22)	Matt Schiemer	Mobility Technologies
23)	John Wiegmann	Booz Allen Hamilton
24)	Max Kalhammer	Booz Allen Hamilton
25)	Craig Pickering	Booz Allen Hamilton
26)	Pete Amin	New Jersey DOT
27)	Bill Ducsak	New Jersey DOT
28)	Richard Eng	New Jersey DOT
29)	Denise Goren	Michael Baker
30)	Paul Krupa	New Jersey State Police
31)	Karen Jehanian	KMJ Consulting
32)	Rebecca Chestnutt	America Red Cross
33)	Bruce Herbst	Burlington County Bridge Commission
34)	Lt. Charles Rogers	Pennsylvania State Police
35)	Tony Sivo	Pennsylvania State Police
36)	Carol Thomas	Burlington County
37)	John Ward	DVRPC
38)	Stan Platt	DVRPC
39)	Chris King	DVRPC
40)	Laurie Matkowski	DVRPC
41)	Keith Hartington	DVRPC

