DELAWARE VALLEY REGIONAL PLANNING COMMISSION

ITS Technical Task Force
Meeting Minutes
December 3, 2002

The following are highlights from the meeting of the ITS Technical Task Force held on Friday, October 18, 2002 at the Delaware Valley Regional Planning Commission Conference Room. A list of attendees is attached.

Agenda Item #1: Welcome and Individual Updates

Karl Ziemer, Delaware River Port Authority, welcomed the Technical Task Force members and thanked them for coming. The minutes from the last meeting held on October 18, 2002 at the Delaware Valley Regional Planning Commission Conference Room were approved. The first item of business was the individual updates. Each person in attendance introduced themselves and added any relevant ITS updates from their agency. Some of the highlights included:

- ▸ The South Jersey Transportation Authority is planning to construct walkways at several toll plazas to allow employees to access the toll booths more safely and to open up high-speed EZPass lanes.

- ▸ SEPTA has updated their website to provide a direct link to Greyhound, and plan on linking more agencies in the future.

- ▸ The first year of archived data is now available from Mobility Technologies and is accessible for ITS stakeholders. The data can be used to locate crashes and measure travel speeds on highway facilities where their sensors are located.

- ▸ DRPA, in cooperation with the Philadelphia Chamber of Commerce, is undertaking an inventory of the region's fiber network. The inventory will consist of determining what kind and where fiber is located, and what the potential is for linking different agencies.

- ▸ PB Farradyne is working on a Statewide ITS Architecture for Pennsylvania. The Architecture will determine regional boundaries and set up an Architecture in each Region.

- ▸ DVRPC and NJDOT are working on a Diversion Route Mapping Project. Statewide, twelve of twenty-one counties have been completed.

> ► The Delaware River Joint Toll Bridge Commission is in the process of establishing an official Police Department, where three smaller stations would be locate along the river.

Agenda Item #2: Development of a Technical Task Force Annual Action Plan

John Ward, DVRPC, led a discussion concerning the establishment of a Technical Task Force Action Plan. There is a general consensus that there is a need to shift the Technical Task Force to create more concrete products. In light of that, DVRPC is creating an Action Plan, or a list of items that the Technical Task Force would like to accomplish each year. Several suggestions were proposed:

> ► Create a PRIMIS subcommittee to help develop a concept of operations that can be carried into action, and establish the needs and goals to enable the Task Force to pursue PRIMIS II initiatives.
> ► Develop a policy for AMBER Alert coordination by collecting and reviewing current plans and make recommendations for improvements.
> ► Evaluate the NEXTEL phone program by researching who uses the phones, for how many minutes, who users are calling, and see if there is a need for improvement.
> ► Create a fax list for information sharing among all of the agencies.
> ► Continue to update the ITS Equipment Inventory. New equipment is constantly being deployed, and there is a need for other agencies to know where and what kind of ITS equipment is currently available.

It was suggested that it would be helpful to create a Technical Task Force member list that includes personal information available for distribution. DVRPC will also continue to host training courses. A draft Action Plan will be sent out prior to the next meeting, and will be open for discussion.

A discussion followed concerning the City of Philadelphia Evacuation Plan. The Federal Highway Administration stated that the Federal Government is requiring all major cities to prepare an Evacuation Plan. Several agencies said they were contacted by the City last year, but nothing has evolved since. It was suggested that an official from the City of Philadelphia Police Department give a presentation to update the Technical Task Force on the status of the Evacuation Plan at the next meeting. It was also suggested the Task Force look at New Jersey's Hurricane Evacuation Plans for reference.

Agenda Item #3: Identification of Priority Corridors for ITS Deployment

Stan Platt, DVRPC, gave a presentation concerning the identification of priority corridors in the Delaware Valley Region for ITS deployment. The goal of this initiative is to identify where the priority expressways and arterials are in the region, and to evaluate where ITS should be deployed to utilize the system most

efficiently. There is a need to create a priority scheme established on agency input, and then evaluate the need for ITS coverage based on which agencies are interested in the highway segments. This project would require a labor intensive procedure. It was suggested to hold off on this task; the groundwork for this initiative would be realized under PRIMIS II.

Agenda Item #4: PRIMIS Update

Stan Platt, DVRPC, led a discussion concerning the move out of PRIMIS I and into PRIMIS II. Over the past year, the Technical Task Force has been hindered in it's efforts to proceed with PRIMIS II for a number of reasons. There are now questions of where we need to go, and what is the best way to continue with PRIMIS. It was suggested to bring a consultant on board to help define the scope and concept of operations. There were also questions concerning finance, since recent requests for Federal ITS Earmark funding have been deferred. As a result of this discussion, DVRPC will prepare an executive summary to explain the PRIMIS concepts for newer Task Force members.

Agenda Item #5: Other Business

▸ A NEXTEL Directory has been distributed to make it as easy as possible to contact other NEXTEL users. Some of phones are not being used, and perhaps the phones should be allocated to other personnel. NEXTEL users are encouraged to use their phones for agency to agency connections. So far, the program has been successful. There are currently three phones still available.

▸ Edwards & Kelsey is designing the fiber connection between PennDOT District 6 and the Montgomery County 911 Center. Eventually, the traffic signals along I-76 detour routes will be controlled by the Center under emergency conditions. This is a small step that, in the future, may lead to more regional sharing initiatives.

▸ The DVHOG's will be meeting soon to decide which alternative from the Delaware Valley Video Sharing Project feasibility analysis they want to continue to move forward, and begin procurement later this year. One issue is deciding what institutional arrangements need to take place to eventually share video.

▸ The next meeting date has been set for **Friday, February 7th** @ 9:30, in the Delaware Valley Regional Planning Commission's Conference Room.

ITS Technical Task Force Meeting
December 3, 2002

Attendance List:

1)	Tony Marino	South Jersey Transportation Authority
2)	Dennis Culnan	South Jersey Transportation Authority
3)	Karl Ziemer	Delaware River Port Authority
4)	Shawn Jalosinski	City of Philadelphia- Streets Department
5)	Jim Hogan	New Jersey DOT Traffic Operations
6)	Dave McCann	Delaware River Joint Toll Bridge Commission
7)	John Redos	Delaware River Joint Toll Bridge Commission
8)	W. Michael Cane	Delaware River Joint Toll Bridge Commission
9)	Elizabeth Edoo	Philadelphia Police Department
10)	Scott Perley	Mobility Technologies
11)	Brian E. Naylor	Pennsylvania State Police
12)	Lenny Bandy	Pennsylvania State Police
13)	Bob Duprey	Pennsylvania State Police
14)	Larry Bankert	PB Farradyne
15)	Bill Schutter	Upper Merion Township Police Department
16)	Steve Buckley	Parsons Brinkerhoff
17)	Robert Hochswinder	Gloucester County Public Works
18)	Carmine Fiscina	Federal Highway Administration
19)	Michael Roberson	Federal Highway Administration
20)	Jim Hilbert	SmartRoute Systems
21)	Bob Hannigan	PennDOT- Central Office
22)	Michael Pack	PennDOT- Central Office
23)	Dennis Tiley	PennDOT- District 6
24)	Lou Cortelazzi	Pennsylvania Turnpike Commission
25)	John Bukowski	SEPTA
26)	Josh Diamond	Greater Valley Forge TMA
27)	Bruce Herbst	Burlington County Bridge Commission Police Dpt.
28)	Albert J. Kernagis	New Jersey State Police
29)	Nelia Dyer	Montgomery County Planning Commission
30)	John Ward	DVRPC
31)	Stan Platt	DVRPC
32)	Chris King	DVRPC
33)	Laurie Matkowski	DVRPC
34)	Keith Hartington	DVRPC